Guidance on Remote Per Session for the 2023–24 School Year

Per Chancellor's Regulation C-175, for the 2023-2024 school year, schools may allow remote per session work according to the following guidance:

• **School-Based Remote Per Session Opportunities:**
  
o School supervisors may create remote (a) instructional and non-instructional non-credit-bearing per session activities (e.g., tutoring, office hours); (b) professional learning or training for staff; (c) special education recovery services (provided that parents have provided tele-therapy consent); and (d) any activity that is explicitly stated in a collective bargaining agreement (CBA).

• **Central and District Based (Superintendent Sponsored) Per Session Opportunities:**
  
o Teachers, paraprofessionals, and administrators will be allowed to do per session remotely when participating in Centrally or District provided professional learning. This includes any and all centrally-managed professional development sessions and any district based professional development sessions which can/may be delivered remotely. The schedule must be determined by the supervisor prior to the activity and must be stated in the advertisement. A remote offering will apply to all employees selected for the activity.

• **Related Service Providers/Supervisors:** Pedagogical staff working in the afterschool/Saturday SEED and/or Saturday Academy programs who conduct family outreach to enroll and schedule students to participate in the programs may participate in remote per session opportunities.
No other per session (school, central or district) may be performed remotely.

Per Chancellor's Regulation C-175, supervisors must follow all of the rules and procedures and identify if the work is in-person, remote, or hybrid. Staff must maintain and submit a detailed log of their activities and evidence of their completed work. Schools must use a timekeeping (sample template).

For questions, contact your senior field counsel.