Required Transition Planning Workshop for Special Education Teams

The DOE is committed to strong transition planning for students with Individualized Education Programs (IEPs), so they are set up for success and independence beyond high school. In compliance with the 2022 N.G. Class Action settlement agreement, the DOE is required to provide three levels of training regarding transition planning annually for students with IEPs during the three-year settlement term, in order to ensure that all relevant staff are trained on quality transition planning. In preparation for this training, principals and their designee(s) should review the following information and take appropriate action:

Districts 1–32 and 79 Schools: Transition team leaders (TTLs) and special education liaisons (SELs) are required to turnkey the trainings they received from superintendent designees to relevant staff at all middle and high schools, then confirm they have provided each training by completing the following forms accordingly by March 8:

- Transition Stipulation Level 2 Training; and
- Transition Stipulation Level 3 Training.

District 75 Schools: Trainings and guidance for TTLs and transition leads will be coordinated online and given by Natalie McQueen by March 8.

Please ensure you or your designee distribute a copy of the Transition Planning Letter to all parents of students with disabilities by December 20.

For guidance on training expectations, or questions on transition-related information, email Jonathan Santiago.