DOE After-School: New Dashboard for Requesting Nurse and/or Paraprofessional Services

As in previous years, the DOE will continue to ensure appropriate funds are allocated to provide paraprofessional and/or nursing services in DOEsponsored after-school programs/extracurricular activities, when consistent with the participating DOE student’s Individualized Education Program (IEP) and/or Section 504 Plan, and when the student receives such services during the school day. Examples of DOE-sponsored programs include, but are not limited to:

- School-sponsored programs;
- Parent Association (PA)/Parent Teacher Association (PTA)-sponsored programs; and
- DYCD COMPASS or SONYC after-school programs meeting in a DOE building.

Note that all DOE-sponsored programs and all private programs meeting in DOE buildings must consider, on an individualized basis, requests for disability accommodations and are prohibited from excluding students with disabilities.

To request such services, the principal, 504 coordinator, or their designee must submit a request through the new DOE Extracurriculars Nurse/Para Request Dashboard (replacing the PDF form). The completed request must include program sponsor details, which are used to determine funding eligibility for the services. The DOE will review the submitted request, and the requester and school principal will receive the approval/denial email notification.

Additionally, note that the DOE will generally not fund the cost of paraprofessional and/or nursing services in private, non-DOE-sponsored after-school programs/extracurricular activities (i.e., run by community-based organizations). Under Chancellor’s Regulation D-180, these CBOs have an independent obligation to accommodate DOE students, at no cost to the DOE. You may direct parents to the 504 coordinator with concerns about the CBO’s ability to accommodate the student.
For more information, review the Evaluating DOE Student After-School and Extracurricular Activity Section 504 Accommodation Requests: Paraprofessional or Nursing Services, which is available on the Health Forms and Notices InfoHub page.

For questions, contact your health director and copy 504Questions@schools.nyc.gov and your budget director.