SPECIAL EDUCATION

Translated Prior Written Notice (PWN) for Placement Documents Available on InfoHub

As previously communicated in the August 29 edition of Principals Digest, SESIS was upgraded on August 23. This update included enhancements to the Prior Written Notice (PWN) for Placement documents. As an added update, please note the following:

• To further assist parents in accessing the information contained in the Prior Written Notice for Placement documents until all documents are translated and made available in SESIS, IEP teams should print the relevant translated document (available in Chinese, Bengali, Russian, Urdu, Arabic, Haitian Creole, Korean, and French) from one of the generic categories on the SESIS Translated Parent Notifications InfoHub page and provide it to the parent, along with the English version printed from SESIS.
• Note that at the top of each translated document, the following message is displayed in the translated language: “This translation is for information purposes only. Information in red is available in the English version of the notification. For a full translation of the English version of this document, please contact your school.”
• Spanish translations of the PWN for Placement documents are available in SESIS and print automatically with the English version; they must be provided to the parent. Spanish translations of the PWN for Placement documents are not listed on the SESIS Translated Parent Notifications InfoHub page.

For more information about the previous PWN for Placement updates, refer to the What's New in SESIS guide by logging in with your DOE Outlook credentials. SESIS training resources are available on the SESIS InfoHub Placement page and the Individualized Education Program (IEP) Guide.

For questions, contact your supervisor of school psychologists or administrator for special education (ASE) (DOE login required).