Dear Ms. Norton,

This is to confirm that the New York City Department of Education (“NYCDOE”) and the United Federation of Teachers (“UFT”) agree that Article 6 B 1(b) (Professional Development) is hereby modified as set forth below:

“Each school (and program functioning as a school) shall form a School-Based Staff Development Committee (“SDC”) that serves as an instructional leadership team in consultation with the Principal. Such committee will include the Chapter Leader and consist of equal number of committee members selected by the ChapterLeader and the Principal, respectively. The SDC shall collaboratively review, consider and develop the school-based professional development that is offered during the Professional Development block to be relevant to all participating staff-members, in alignment with NYCDOE instructional priorities, supportive of pedagogical practices and programs at the school, and reasonable to prepare and complete during the Professional Development block. The committee may elect to create sub committees to work on specific aspects of instructional issues or professional development practices. The Principal shall review the committee’s work and shall have final approval.

School and District and Functional Chapter Based Committees, as described below and in corresponding agreements, shall each meet on an ongoing basis throughout the school year. Committee members must be given sufficient time during the day to meet which can include times when Other Professional Work, as defined herein, is performed or such other times as appropriate. At minimum, the committee will meet during the last clerical half day scheduled in June and/or a portion of the time during the workdays prior to the start of the instructional year when students are not in attendance, to begin their work regarding the upcoming and following school year’s professional development.

SDC’s shall create a professional learning plan to implement each year in alignment to the professional learning plans jointly determined by Central and District Professional Learning Teams, in accordance with the Regulations of the New York State Education Department (Professional Learning Plans, part 100.2(dd), to implement the instructional priorities of the New York City Department of Education and to support NY State Standards and individual school curricula. It is recognized by the parties that some Professional Development activities will be appropriate for all staff and some will be most relevant to certain groups of staff members. Accordingly, schools are encouraged, where appropriate, to include differentiated professional development activities for groups or titles, including functional chapters, which is aligned to the groups’ or titles’ roles.”

If you are in agreement with the above modification of Article 6, B 1(b) of the collective bargaining agreement, please indicate by signing below.

For UFT  For NYCDOE
_________________________     _______________________
Beth A. Norton        Randy J. Asher 6/16/20
General Counsel        Randy Asher
June 16, 2020
DCEO, NYCDOE Labor Policy