



NEW YORK CITY POLICE DEPARTMENT
SCHOOL SAFETY DIVISION
QUEENS NORTH CRIME PREVENTION UNIT



ADVISORY



LOCK IT OR LOSE IT

- ▶ Do not leave valuables unattended
- ▶ Do not leave valuables visible in private cars
- ▶ Use locks, draws and closets in your classroom to safeguard your valuables
 - ▶ Lock the door when leaving a room with valuables
 - ▶ Never leave large sums of money for trips or fundraisers in unsecured areas. Safeguard money in an area near cameras
 - ▶ Only two people should have access to fundraisers or trips
 - ▶ Always secure school electronics when they are not in use
- ▶ Do not allow students to leave cell phones charging unattended
- ▶ Locker rooms have the most thefts have them lock it up or they'll lose it