REGISTRATION DEADLINE:
August 31, 2023

PLEASE NOTE:
FALL 2023 registration will only be available online at www.uft.org.
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All registration will take place online.

Mail in and in-person registration will not be available for FALL 2023 courses.

If you need assistance with registration, please call 212-475-3737.

**NEED MORE INFORMATION?**

**UFT TEACHER CENTER**
212-475-3737

**UFT COURSE PROGRAM & NYSUT EDUCATION AND LEARNING TRUST**
212-475-3737

**CERTIFICATION SERVICES**
212-420-1830

**CHILD ABUSE RECOGNITION WORKSHOPS**
212-475-3737

**DIGNITY FOR ALL STUDENTS ACT DASA**
212-701-9413

**ELEMENTARY WORKSHOPS**
212-598-9252

**MIDDLE SCHOOL WORKSHOPS**
212-598-6839

**HIGH SCHOOL WORKSHOPS**
212-510-6444

**PEER INTERVENTION PROGRAM**
212-844-0600 • PIP@UFT.ORG

**NEEDS OF CHILDREN WITH AUTISM WORKSHOPS**
212-475-3737

**STRESS MANAGEMENT WORKSHOPS**
212-475-3737

**FALL & SPRING SEMESTERS ONLY VICTIM SUPPORT PROGRAM**
212-598-6853

**VIOLENCE PREVENTION WORKSHOPS**
212-701-9413
ONLINE REGISTRATION

INFORMATION

Master's Degree and Certificate Programs

TO REGISTER FOR A COURSE PLEASE USE THE FOLLOWING DIRECTIONS:
1. GO TO WWW.UFT.ORG
2. UNDER THE TEACHING TAB CLICK “PROFESSIONAL DEVELOPMENT”
3. CLICK COURSES AND WORKSHOPS
4. YOU WILL NOW SEE THE MAIN PAGE OF THE COURSE CATALOG. THE COURSE CATALOG WILL BE AVAILABLE TO VIEW AS A PDF AND DIGITAL FORM ON THE MAIN PAGE.
5. ON THE BLUE DROP DOWN MENU, CHOOSE THE COLLEGE THAT YOU WANT TO TAKE A COURSE IN.
6. YOU WILL ENTER YOUR PERSONAL INFORMATION INCLUDING A NON-DOE EMAIL.
7. COMPLETE REGISTRATION BY ENTERING YOUR CREDIT CARD. THE $50 REGISTRATION WILL BE CHARGED. TUITION WILL BE PAID DIRECTLY TO THE COLLEGE.

Mercy, Graduate Online and Secretarial Courses

TO REGISTER FOR A COURSE PLEASE USE THE FOLLOWING DIRECTIONS:
1. GO TO WWW.UFT.ORG
2. UNDER THE TEACHING TAB CLICK “PROFESSIONAL DEVELOPMENT”
3. CLICK COURSES AND WORKSHOPS
4. YOU WILL NOW SEE THE MAIN PAGE OF THE COURSE CATALOG. THE COURSE CATALOG WILL BE AVAILABLE TO VIEW AS A PDF AND DIGITAL FORM ON THE MAIN PAGE.
5. ON THE BLUE DROP DOWN MENU, CHOOSE THE GRADUATE ONLINE COURSES AND CHOOSE THE COURSE YOU WANT TO TAKE.
6. YOU WILL ENTER YOUR PERSONAL INFORMATION INCLUDING A NON-DOE EMAIL.
7. COMPLETE REGISTRATION BY ENTERING YOUR CREDIT CARD. THE $50 REGISTRATION WILL BE CHARGED. TUITION WILL BE PAID DIRECTLY TO THE COLLEGE.
8. YOU WILL RECEIVE A LINK TO GO TO HTTPS://ELT.NYSUT.ORG/.
9. RETURNING USERS SHOULD USE THEIR EXISTING ACCOUNTS (IF PREVIOUSLY SET UP BY THE UFT, YOUR LOG-IN IS YOUR EMAIL ADDRESS AND YOUR PASSWORD IS “NYSUTELT”).
10. NEW USERS WILL CREATE A NEW ACCOUNT IN MLP.
11. CREDIT CARDS WILL BE CHARGED TWO WEEKS PRIOR TO THE START DATE OF THE COURSE.

REGISTRATION DEADLINE:

Aug 31, 2023

Keep a record of your selection with all the relevant information: UFT code, college course number, location, class times and starting date.

If you are a person with a disability and need special accommodations, please notify us.
Read Carefully

All teachers seeking to matriculate in any college’s master’s degree program must apply directly to the college, meet all requirements and be accepted by that college. Each college has discretion over which courses, if any, will be accepted toward one of its master’s degrees, and also how many courses students are required to take on campus. A college may or may not accept UFT-sponsored courses that are not part of a particular master’s degree program. Be sure to check with the college so that your efforts are not wasted. The master’s degree descriptions listed here are presented to highlight each particular program’s requirements, but are not meant to substitute for the college’s own catalog. It is highly recommended that you obtain a college catalog for admission policies and procedural information.

How to Get in Touch

The UFT Educational Programs, including NYSUT/ELT and the UFT Course Program, are located at 52 Broadway (near Wall Street), New York, NY 10004. Please direct all mail and inquiries to that location. You can also call 212-475-3737 and ask to speak with a NYSUT/ELT or UFT Course Program assistant. Please have the following information ready when you call: UFT code, title and location of your course. For specific information on degree or certificate programs, please consult the college’s catalog and call the contact person listed at the UFT Course Program, NYSUT/ELT or the participating college.

Note:

All courses, locations, dates, times and tuitions may change without notice. The UFT Course Program strives to offer the most current information available before each issue’s publication deadline, but cannot be held responsible for any later changes.

General Information

- Course listings are grouped by category: master’s degree programs; certificate programs; post-master’s programs; graduate general education; graduate special education; graduate online education; and undergraduate. Subject areas are arranged alphabetically in each category. There are also separate listings for secretaries; paraprofessionals; UFT workshops on child abuse recognition, the needs of children with autism, and violence prevention; free UFT-sponsored stress-management workshops (Spring and Fall semesters only); and the Peer Intervention Program for tenured members who need one-on-one help in perfecting professional skills.
- The UFT Course Program and the NYSUT Education and Learning Trust offer master’s degree courses in education from various area colleges to assist teachers in obtaining initial and professional/permanent certification. See the “Master’s Degree Programs” section.
- Registration for FALL 2023 courses will only take place online. Instructions for online registration can be found on page 5.
- Colleges and universities will not allow students to continue as non-matriculants after 6, 9 or 12 credits, depending on their policies. Please check by calling the college’s education department. If you are seeking a master’s through the UFT Course Program, this information is listed in the college description under “Master’s Degree Programs”.
- Registration fees are not refundable unless the course is canceled by the UFT Course Program.
- The deadline for receipt of registration fees is THURSDAY, AUGUST 30, 2023. Keep a copy of your registration receipt for your records.
- Some courses may have different meeting times and dates. Please read all starting dates carefully. Instructors will provide a course schedule at the first class meeting.
- Course schedules and offerings are subject to cancellation based on registration.
- Instructions for tuition payment will be available at the first class. If tuition is not paid on time, some colleges impose a late fee. This may be up to $100 or more, and is determined by each college’s policy.
- If you drop a course after attending the first session, a portion of your tuition may be refunded after the UFT Course Program and the college offering the course receive written notification of your decision. The refund will be pro-rated in accordance with the established college/program policy. Processing refunds takes at least six weeks.

Important Notice Regarding Degree & Certificate Programs

Descriptions of degree and certificate programs have been provided to the UFT Course Program by the collaborating colleges or universities. Any problems, issues or concerns regarding this information or your academic status must be addressed there and not to the UFT. The UFT Course Program does not grant credit; only the collaborating colleges and universities can do so.
When it comes to expanding the knowledge and skills of UFT members, no one does it better than the UFT Educational Programs. They include:

- UFT Teacher Center
- NYSUT Education and Learning Trust
- UFT/Department of Education Peer Intervention Program
- Mandated Workshops on:
  - Child Abuse Recognition
  - The Needs of Children with Autism
  - Violence Prevention
  - Dignity for all Students Act (DASA): Training in Harassment, Bullying, Cyberbullying, and Discrimination in Schools: Prevention and Intervention

New York State requires all teachers who are seeking initial certification to take four workshops. One is on recognizing the signs of child abuse and learning how to report it; another is on preventing violence in schools; the third is on the needs of children with autism; and the fourth is on prevention and intervention against bullying. Visit www.uft.org for workshop scheduling.

The NYSUT education and Learning Trust and the UFT Course Program offer a wide variety of non-nonsense, hands-on, credit-bearing courses taught by savvy classroom teachers at sites citywide. These courses can be used to meet state certification, to achieve salary differentials or to enhance your professional growth.

The UFT Teacher Center also has school-based consultants who provide day-to-day professional support in schools throughout the city. Through local resource centers full of instructional materials, they work with individual UFT members as well as with programs and entire schools, providing workshops, planning sessions, coaching and other support activities.

### Getting Credit

Here are answers to several common questions the UFT Course Program receives:

- If you are in a master’s or doctoral program, you should check with your college to verify that it will accept particular courses in this educational supplement for credit toward your degree.
- Only the NYS Education Department can tell you which of these courses will meet your individual certification requirements. Although the state has approved all of these courses, that does not mean that every course will satisfy your particular requirements, so we urge you to contact the State Education Department at 518-474-3901 or TCERTemail.nysed.gov.
- The NYS Education Department often updates certification requirements. Most classroom teaching certificates require three semester hours in methods of teaching reading. Many require additional semester hours in teaching literacy skills. Each individual evaluation form will give the amount of literacy course work required beyond the three semester hours needed in methods of teaching reading. You may select reading courses listed in this catalog.
- Although all of these graduate-level courses carry college credit, courses offered by the UFT Course Program do not, in and of themselves, lead to a graduate degree, with these exceptions:

### Important Notice to All Teachers Applying for NYS Initial Certification in Addition to Other Regulations, the State Requires Teachers to Attend Workshops On:

- Child Abuse Recognition and Reporting (Two Hours)
- The Needs of Children with Autism (Three Hours)
- Violence Prevention (Two Hours)
- Dignity for all Students Act (Six Hours)

### Mercy College
- MS in Education
- MS in Teaching Literacy
- MS in Teaching TESOL

### New York Institute of Technology
- MS in Childhood Education, Grades 1-6
- MS in Adolescence Education: Specialist in Mathematics
- MS in Adolescence Education: Specialist in Science
- MS in Childhood Education: Professional Certification
- MS in School Counseling
- MS in School Counseling with Bilingual Extension

### Touro College
- MS in Education and Special Education

### It is important to note that students must apply formally to the college, meet all requirements, and be accepted for matriculation into the college’s master’s degree program.
<table>
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<th>Sessions</th>
<th>Mon Dates</th>
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**HOW TO USE THIS CALENDAR:**

- Read each course listing carefully. Note the day of the week the course runs on, the starting date and the number of sessions scheduled.
- Then, in the table below, find that day of the week and follow the dates that are listed in its column.
- If a course doesn’t follow this schedule, a note will be included in the description.

**NOTE:** Classes will not run on the following dates:

- Sept 15-17: Rosh Hashanah
- Sept 24-25: Yom Kippur
- Oct 10- Italian Heritage/Indigenous Peoples’ Day
- Nov 8- Election Day
- Nov 24-27- Thanksgiving

**TOURO CLASSES WILL ALSO NOT RUN ON SUKKOT:**

September 29 & October 1,6,7,8
MASTER'S DEGREE PROGRAMS

READ CAREFULLY:

All teachers seeking to matriculate in any college’s master’s degree program must apply directly to the college, meet all requirements and be accepted by that college. A college has sole discretion over which courses, if any, will be accepted toward one of its master’s degrees, and also how many courses you are required to take on campus.

A college may or may not accept UFT-sponsored courses that are not part of a particular master’s degree program. Be sure to check with the college so that your efforts are not wasted. The master’s degree descriptions listed here are presented to highlight each particular program’s requirements, but are not meant to substitute for the college’s own catalog.

It is highly recommended that you obtain a college catalog for admission policies and procedural information.
Students who are matriculated in any Mercy College program are not eligible to take a course through NYSUT or UFT.

Descriptions of these degree and certificate programs have been provided to the UFT Course Program by the collaborating college or university. Any problems, issues or concerns regarding this information or your academic status must be addressed there, and not to the UFT. The UFT Course Program does not grant credit; only the collaborating colleges and universities can do so.

NOTE ABOUT CERTIFICATION

Upon completion of the dual certification program in Literacy, Mercy College will recommend candidates for New York State certification in both Literacy, Birth-Grade 6, and Literacy, Grades 5-12. ELT is not responsible for reimbursement of tuition for students who register for the same course twice.

The NYSUT Education and Learning Trust, in collaboration with Mercy College, invites you to participate in a 15-credit (maximum) program designed to lead to one of several different Master of Science in Education degrees from Mercy College as well as certification from the New York State Education Department. These courses may lead to a Master of Science degree and certification in one of the following programs:

- Master of Science in Early Childhood Education, Birth-Grade 2
- Master of Science in Childhood Education, Grades 1-6
- Master of Science in Adolescence Education, Grades 7-12
- Master of Science in Teaching English to Speakers of Other Languages (TESOL)

Program participants have an opportunity to earn up to 15 education credits and apply successfully completed courses toward a Mercy College master’s degree. NYSUT/ELT offers these courses as part of a diverse degree program. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822), plus a $50 registration fee. There will be a $50 administration fee for cancelling your participation in a class. Students will be charged 2 weeks prior to the start of class.

Be mindful: New York State regulation (effective Fall of 2016) requires that all graduate schools of education use a standardized test as part of the admission process. If you are planning to matriculate into a Graduate Education Program, you will have to take the Graduate Record Examination (GRE) in order to meet this new regulation.

Once students matriculate into Mercy College, the remaining course work must be completed at one of the Mercy College campuses: Bronx, Manhattan, Dobbs Ferry or Yorktown, N.Y. In addition, courses may not be taken simultaneously through the UFT and at Mercy College.

On-campus reduced tuition rate

Students who enter the NYSUT/ELT master’s program at Mercy College are entitled to a one-third tuition scholarship, based upon the existing tuition rate. Currently, students who are entitled to this reduced tuition rate are paying $1,612 per 3-credit course. Tuition rates are subject to change by the college. If you have questions or need further advisement, please call Jung Kang Miller at 914-674-7333. For more information about Mercy College admissions, please visit www.mercy.edu. For registration information only, call a UFT Course Program assistant at 212-475-3737.

IMPORTANT INFORMATION

Students are not eligible to register for a Mercy sponsored course through NYSUT ELT or UFT if:

- they have already completed 15 Mercy College credits through NYSUT ELT or UFT,
- they are currently matriculated into a Mercy College degree or Advanced Certificate Program,
- they are on a financial hold with Mercy College, or they were academically dismissed by Mercy College.

ELT is not responsible for reimbursement of tuition for students who register for any Mercy courses if they meet any of these criteria.

NOTE

- Only 5 NYSUT ELT courses can be applied to a Master’s partnership program with Mercy College. (1-2 for Advanced Certificate, depending on the program).
- Ten (10) hours Field Work is required.
- If completing field work, a Taskstream account is required.
- Prospective candidates must apply for the Mercy graduate program upon completion of the UFT course(s) in order to be admitted and enrolled.
- In order to matriculate, candidates must meet the admission requirements.
- Please visit the Mercy College web site at www.mercy.edu for more detailed information for each of the degree programs and certifications offered.

MASTER OF SCIENCE IN EARLY CHILDHOOD EDUCATION, BIRTH-GRAD 2

MASTER OF SCIENCE IN CHILDHOOD EDUCATION, GRADES 1-6

Required core courses

- EDUC 500 Educational Foundations from Diverse Perspectives
- EDUC 502 Foundations in Education for Students with Disabilities
- EDUC 506 Educational Evaluation and Assessment from Early Childhood through Adolescence
- EDUC 507 Approaches to Literacy Instruction in Early Childhood through Adolescence

Required core courses for Early Childhood Education, Birth-Grade 2

- EDUC 513 Introduction to Early Childhood Education: Foundations, Methods and Materials
- EDUC 514 Working with Parents and Families of Children in Early Childhood and Childhood

MASTER OF SCIENCE IN ADOLESCENCE EDUCATION, GRADES 7-12

Required core courses

- EDUC 500 Educational Foundations from Diverse Perspectives
- EDUC 502 Foundations in Education for Students with Disabilities
- EDUC 506 Educational Evaluation and Assessment from Early Childhood through Adolescence
- EDUC 507 Approaches to Literacy Instruction in Early Childhood through Adolescence

MASTER OF SCIENCE IN TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES (TESOL)

Required core courses

- EDUC 501* Education in Today’s Schools
- EDUC 504 Cultural Perspectives and the Teaching Learning Process
- EDUC 506 Educational Evaluation and Assessment from Early Childhood through Adolescence
- EDUC 507 Approaches to Literacy Instruction in Early Childhood through Adolescence
- EDUC 508 Theory and Practice in Bilingual Education
- EDUC 509 Linguistics and Language Development
- EDUC 590 The Teaching of Writing and the Writing Process

* available on campus only
NOTE REGARDING CERTIFICATION REQUIREMENTS

If you are taking classes to seek certification, the following courses are recommended:

**Early Childhood Developmental Level**
Certificate Requirements:
- UNY 717 Beginning Reading PreK-2 (See page 34)

**Childhood Education**
Certificate Requirements:
- CURI 6504 Building Mathematical Understanding for Grades 3-5 (See page 31)
- CURI 6521 Literacy Instruction In The Elementary Classroom (See page 35)

**Adolescent Developmental Level**
Certificate Requirements:
- CURI 6501 Adolescent Development (see page 55)
- CURI 6502 Adolescent Literacy (see page 28)

**BILINGUAL EXTENSION ADVANCED CERTIFICATE – 15 CREDITS**
The NYSUT/Education and Learning Trust, in collaboration with Mercy College, offers a program to prepare students for a Bilingual Extension Advanced Certificate. Only those students holding an initial teaching certification and a master’s degree are eligible for this program, which may lead to professional certification, depending on your credentials. Students must also complete field experiences at the appropriate grade level of the certificate and achieve a passing score on the Bilingual Evaluation Assessment (BEA) exam to be eligible for certification.

If you have questions or need further advisement, please contact Jung Kang Miller at jkmiller@mercy.edu or 914-674-7333. For more information about Mercy College admissions, please visit www.mercy.edu.

**BILINGUAL EXTENSION ADVANCED CERTIFICATE – 15 CREDITS**
The NYSUT/Education and Learning Trust, in collaboration with Mercy College, offers a program to prepare students for a Bilingual Extension Advanced Certificate. Only those students holding an initial teaching certification and a master’s degree are eligible for this program, which may lead to professional certification, depending on your credentials. Students must also complete field experiences at the appropriate grade level of the certificate and achieve a passing score on the Bilingual Evaluation Assessment (BEA) exam to be eligible for certification.

If you have questions or need further advisement, please contact Jung Kang Miller at jkmiller@mercy.edu or 914-674-7333. For more information about Mercy College admissions, please visit www.mercy.edu.

**Required bilingual extension courses**
- **EDUC 505* Teaching English as a Second Language**
- **EDUC 508 Theory and Practice in Bilingual Education**
- **EDUC 509 Linguistics and Language Development**
- **EDUC 602* Native Language Arts and Social Sciences in Bilingual Education**
- **EDUC 604* Mathematics and Science in Bilingual Education**

Candidates without experience in a bilingual setting must have 50 hours in bilingual classroom setting.
* available on campus only

**ADDITIONAL CERTIFICATION IN STUDENTS WITH DISABILITIES – 12 CREDITS**
Students who possess a BA or BS degree and an appropriate teaching certificate may apply to the NYS Education Department for a Students with Disabilities individual certificate upon successful completion of the required course work and satisfaction of all other NYSED requirements. For further information, contact Mercy College or the NYSED.

**Required core courses**
- **EDUC 502 Foundations in Education for Students with Disabilities**
- **EDUC 531 Methods and Materials in Teaching Students with Disabilities, Birth-Grade 6 (ONLY) or**
- **EDUC 532 Methods and Materials in Teaching Students with Disabilities, Grades 7-12 (ONLY)**
- **EDUC 546 Educational Assessment for Students with Disabilities**

**SESSION 1**
**DATES:**
9/11 - 11/17/23

**SESSION 2**
**DATES:**
10/9 - 12/15/23

**NOTE REGARDING CERTIFICATION REQUIREMENTS**
If you are taking classes to seek certification, the following courses are recommended:

**Early Childhood Developmental Level**
Certificate Requirements:
- UNY 717 Beginning Reading PreK-2 (See page 34)

**Childhood Education**
Certificate Requirements:
- CURI 6504 Building Mathematical Understanding for Grades 3-5 (See page 31)
- CURI 6521 Literacy Instruction In The Elementary Classroom

**Adolescent Developmental Level**
Certificate Requirements:
- CURI 6501 Adolescent Development (see page 55)
- CURI 6502 Adolescent Literacy (see page 28)
EDUC 502: Foundations In Special Education for Students with Disabilities
This course will assist teachers in their understanding of the nature of students within the full range of disabilities, special health-care needs, and the effect of those disabilities and needs on learning and behavior. Students will examine current trends, historical, legal, and social foundations of education for students with disabilities. **Registration deadline for Session 1 is 9/6/23 and the course runs 10 weeks. Session 2 registration deadline is 10/5/23.** Participants should log in daily to review and check assignments. 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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<tr>
<th>SESSION 1</th>
<th>DATES: 9/11 -11/17/23</th>
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<tbody>
<tr>
<td>SESSION 2</td>
<td>DATES: 10/9-12/15/23</td>
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EDUC 507 • APPROACHES TO LITERACY INSTRUCTION IN EARLY CHILDHOOD THROUGH ADOLESCENCE—Mercy College •
Examination and analysis of effective literacy instruction for students at all levels. This course includes the exploration of appropriate techniques for diverse learners. Techniques for continued assessment in reading, remediation, and enrichment will also be discussed. Requires practical application of methods in classroom and field assignments such as observation records, tutoring, and diagnostic evaluation and analysis. Ten hours of fieldwork required. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). **Registration deadline for Session 1 is 9/6/23 and the course runs 10 weeks. Session 2 registration deadline is 10/5/23.** Participants should log in daily to review and check assignments. 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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<tbody>
<tr>
<td>SESSION 2</td>
<td>DATES: 10/9-12/15/23</td>
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EDUC 513 • INTRODUCTION TO EARLY CHILDHOOD EDUCATION: FOUNDATIONS, METHODS AND MATERIALS—Mercy College •
This course presents an historical overview of the foundations in early childhood education. Students study and review the process of social, emotional, cognitive, linguistic, physical and aesthetic growth and development in young children, birth through grade 2. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). **Registration deadline for Session 1 is 9/6/23 and the course runs 10 weeks. Session 2 registration deadline is 10/5/23.** Participants should log in daily to review and check assignments. 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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EDUC 505: Teaching English as a Second Language
Historical, legal, theoretical and practical aspects of teaching English to learners of English as a Second Language in preschool through 12th grade. Course content includes language acquisition theories for children and adults, as well as for students with special needs. Student language assessment, identification, academic placement, and a variety of successful instructional approaches and strategies will be explored. 10 hours of fieldwork required. 3 graduate credits. **Registration deadline for Session 1 is 9/6/23 and the course runs 10 weeks. Session 2 registration deadline is 10/5/23.** Participants should log in daily to review and check assignments. 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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EDUC 590 • The Teaching of Writing and The Writing Process—Mercy College •
The interrelationship of teaching and writing are examined. Process writing and interactive methodologies will be reviewed. Emphasis will be placed on defining and describing the interactive writing process within the broader language and literacy.

*Please note: 10 hours field work is required for those students planning on matriculating into Mercy College to receive Master’s and/or Advanced Certificate in Literacy. These logs serve as a chance for self-reflection, self-assessment, and conversation with others as they examine literacy practices and issues.

Registration deadline for Session 1 is 9/6/23 and the course runs 10 weeks. Session 2 registration deadline is 10/5/23. Participants should log in daily to review and check assignments. 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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EDUC 561 • Literacy Instruction for Students with Special Needs—Mercy College •
Candidates will develop competencies enabling them to provide appropriate instruction for students experiencing difficulties in acquiring literacy skills. These include students receiving academic intervention services, and those in compensatory and special education programs.

*Please note: 10 hours field work is required for those students planning on matriculating into Mercy College to receive Master’s and/or Advanced Certificate in Literacy. These logs serve as a chance for self-reflection, self-assessment, and conversation with others as they examine literacy practices and issues.

Registration deadline for Session 1 is 9/6/23 and the course runs 10 weeks. Session 2 registration deadline is 10/5/23. Participants should log in daily to review and check assignments. 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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EDUC 573 • Learning Technology Across the English Language Arts Curriculum—Mercy College •
This is a hands-on course focusing on applications of learning technology to enhance the teaching and learning of English Language Arts as defined in the Learning Standards. Effective use of technology for teaching the literacy skills of listening, speaking, reading, and writing to native English speakers and students who are English language learners will be discussed. Criteria for evaluating software and a variety of approaches to integration of technology into the curriculum will be explored as it applies to the age/grade level and content area of the students’ teaching certificates. The course will also examine techniques to enable students to collaborate with and support other staff in their schools to develop their own skill in of technology.

*Please note: 10 hours field work is required for those students planning on matriculating into Mercy College to receive Master’s and/or Advanced Certificate in Literacy. These logs serve as a chance for self-reflection, self-assessment, and conversation with others as they examine literacy practices and issues.

Registration deadline for Session 1 is 9/6/23 and the course runs 10 weeks. Session 2 registration deadline is 10/5/23. Participants should log in daily to review and check assignments. 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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EDUC 648 • Learning Technology Across the English Language Arts as defined in the Learning Standards. Effective use of technology for teaching the literacy skills of listening, speaking, reading, and writing to native English speakers and students who are English language learners will be discussed. Criteria for evaluating software and a variety of approaches to integration of technology into the curriculum will be explored as it applies to the age/grade level and content area of the students’ teaching certificates. The course will also examine techniques to enable students to collaborate with and support other staff in their schools to develop their own skill in of technology.

*Please note: 10 hours field work is required for those students planning on matriculating into Mercy College to receive Master’s and/or Advanced Certificate in Literacy. These logs serve as a chance for self-reflection, self-assessment, and conversation with others as they examine literacy practices and issues.

Registration deadline for Session 1 is 9/6/23 and the course runs 10 weeks. Session 2 registration deadline is 10/5/23. Participants should log in daily to review and check assignments. 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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MASTER DEGREES IN: EARLY CHILDHOOD EDUCATION; CHILDHOOD EDUCATION; ADOLESCENT EDUCATION; AND SCHOOL COUNSELING

Descriptions of these degree and certificate programs have been provided to the UFT Course Program by the collaborating college or university. Any problems, issues or concerns regarding this information or your academic status must be addressed there, and not to the UFT. The UFT Course Program does not grant credit; only the collaborating colleges and universities can do so.

REGISTRATION PROCEDURES
SEE PAGE 3-5
TUITION IS SUBJECT TO CHANGE

The tuition has increased for the school counseling program. All school counseling electives are $3300 (+$200 graduate enrollment fee). If you would like more information, please contact Erin Fabian at efabian@nyit.edu

MASTER OF SCIENCE IN CHILDHOOD EDUCATION, GRADES 1-6 (MSCHED) 39 CREDITS INITIAL CERTIFICATION

Upon completion of all NYS certification requirements, this program leads to a master’s degree and eligibility for NYS Initial Certification in Childhood Education, Grades 1-6. The program facilitates the development of an understanding of child development; curriculum design; effective instructional practices to teach all children; and the integration of technology in teaching and learning.

For initial certification, all applicants to the program must
• have an earned bachelor’s degree with a GPA of 3.0* and a major or its equivalent (minimum of 30-credit concentration) in biology, chemistry, economics, English, social studies, history, life science, mathematics, physics, psychology, or interdisciplinary arts and sciences;
• personal statement
• 2 letters of recommendation
* Students with a GPA of less than 3.0 require special advisement.

Foundation Courses:
• EDPC 603 Foundations I: Philosophy & Technology of Education
• EDPC 605 Curriculum Design and Development
• EDPC 610 Foundations II: Diversity, Learning and Technology
• EDPC 615 Human Growth & Development, B-Grade 6

Technology Core:
• EDPC 664 Institutes in Education

Literacy Core:
• EDLI 635 Theory and Practice of Literacy Instruction
• EDLI 636 Diagnosis and Remediation of Literacy Disorders

Content Core:
• EDLA 615 English Language Arts and Technology
• EDSS 620 Social Studies and Technology
• EDMA 625 Math, Science and Technology I
• EDSC 626 Math, Science and Technology II

Student Teaching:
• EDPC 681 Student Teaching and Seminar

College advisement for the MSCHED program is mandatory. For further information contact Roseann Rizzo at rrizzo01@nyit.edu, or call 516-686-7777.
MASTER OF SCIENCE IN EARLY CHILDHOOD EDUCATION, BIRTH TO GRADE 2- 39 CREDITS INITIAL CERTIFICATION
Upon completion of all NYS certification requirements, this program leads to a master’s degree and eligibility for NYS initial certification in Early Childhood Education, Birth to Grade 2. This program facilitates the development of an understanding of early childhood development, curriculum design; effective instruction practices to teach young children; and the integration of technology in teaching and learning. It prepares candidates for teaching in a variety of educational settings within the birth to grade 2 levels.

Foundation Courses:
- EDPC 603 Foundations I: Philosophy & Technology of Education
- EDPC 605 Curriculum Design & Development
- EDPC 610 Foundations II: Diversity, Learning and Technology
- EDPC 615 Human Growth and Development (45 Credits Only)

Technology Core:
- EDPC 664 Institutes in Education

Literacy Core:
- EDLI 635: Theory and Practice of Literacy Instruments
- EDLI 636: Diagnosis and Remediation of Literacy Disorders

Content Core:
- EDLA 615: Language Arts and Technology
- EDSS 620: Social Studies and Technology
- EDMA 625: Mathematics, Science and Technology I
- EDSC 626: Mathematics, Science and Technology II

Student Teaching:
- EDPC 681: Student Teaching and Seminar (45 Credits Only)

Participants in each of these programs will receive personal one-to-one advisement by expert program faculty. Qualified students may be eligible for Troops to Teachers funding and other financial aid.

For further information, call 516-686-7777.
MASTER OF SCIENCE IN EARLY CHILDHOOD EDUCATION, BIRTH TO GRADE 2 WITH BILINGUAL EXTENSION-39 CREDITS INITIAL CERTIFICATION

Upon completion of all NYS certification requirements, this program leads to a master’s degree and eligibility for NYS initial certification in Early Childhood Education, Birth to Grade 2. This program facilitates the development of an understanding of early childhood development, curriculum design; effective instruction practices to teach young children; and the integration of technology in teaching and learning. It prepares candidates for teaching in a variety of educational settings within the birth to grade 2 levels. The Bilingual Extension program is offered to candidates who are already certified to teach in New York State and wish to teach English Language Learners (ELLs) in a bilingual setting. Upon successful completion of the Bilingual Education Assessment (BEA) and course requirements for this extension, teacher candidates will be certified to teach English Language Learners in a bilingual setting. As part of the required clinical experience, candidates must complete college supervised field experiences of 50 hours within a bilingual setting.

Foundation Courses:
- EDPC 603 Foundations I: Philosophy & Technology of Education
- EDPC 605 Curriculum Design & Development
- EDPC 610 Foundations II: Diversity, Learning and Technology
- EDPC 615 Human Growth and Development (45 Credits Only)

Technology Core:
- EDIT 629 Creative Arts for Elementary Education
- Literacy Core:
  - EDLI 635 Theory and Practice of Literacy Instruction
  - EDLI 636 Diagnosis and Remediation of Literacy Disorders

Content Core:
- EDLA 615 Language Arts and Technology
- EDSS 620 Social Studies and Technology
- EDMA 625 Mathematics, Science and Technology I
- EDSC 631 Mathematics, Science and Technology II

Student Teaching:
- EDPC 681 Student Teaching and Seminar (45 Credits Only)
- EDPC 696 Teacher Education Capstone
- Bilingual Extension:
  - EDBL 603 Foundations I: Principles and Practices in Bilingual Ed
  - EDLI 634 Teaching Literacy in Bilingual Education
- Elective in Bilingual Education

MASTER OF ARTS IN TEACHING-30 CREDITS INITIAL CERTIFICATION

The Master of Arts in Teaching (MAT) program is designed specifically for college graduates holding appropriate liberal arts related degree (English, Biology, Chemistry, Physics, Math or Social Studies), who have not had a formal academic background in education and who wish to prepare for a teacher career in adolescence education grades 7-12. The candidate will come to us with content necessary for certification. The MAT degree will provide the candidate with both the pedagogy and practical (supervised instructional experience). Upon successful completion of the MAT program, candidates will be recommended to the New York State Education Department for Initial Teaching Certification. The design of the program prepares candidates to teach diverse student population in a variety of educational classroom settings. Program requirements are 30 credits; depending on the subject areas the students choose to study (some prerequisites may be required).

Pedagogical Core:
- EDPC 603 Foundations I: Philosophy & Technology
- EDPC 605 Curriculum Design & Development
- EDPC 610 Foundations II: Diversity, Learning & Tech
- EDPC 616 Human Growth & Development

Literacy Core:
- EDLI 655 Theory & Practice of Literacy Instruction
- EDLI 657 Reading in the Content Area Content Core:
- EDPC 630 Culturally Responsive Teaching
- EDPC 635 Methods and Materials

Student Teaching:
- EDPC 683 Student Teaching & Seminar

STUDENT DEBT RELIEF PROGRAM
AN EXCLUSIVE BENEFIT FOR UFT MEMBERS

For information, visit www.uft.org/student-debt-relief-program
EDPC-603-FT3: FOUNDATIONS II: FOUNDATIONS OF EDUCATION Focuses on the Continuum of Thought Framing the Past, Present, and Future Understanding of the Education Profession. Candidates Explore the Disciplines of Educational Philosophy, Educational History, Educational Psychology, Educational Sociology, Along with Curricular Theory, Gender and Cultural Theory, Technology-Enhanced Learning Theory, and Philosophical Outlooks on the Future of the Education Profession. Using a New Media Process of Research, Reflection, and Analysis, Each Candidate Develops A Rigorous, Well Documented Personal Philosophy of Education. This Philosophy Initiates Each Candidate’s Web-Based Professional Portfolio. Candidates Are Expected to Make Additions and Revisions to This Philosophy Each Succeeding Semester As Specified in the Final Portfolio Requirements for the Degree. Field Observations and Experiences Are Required and Integrated Into the Course.

- ASYNCHRONOUS
- CLASSES START SEPTEMBER 6TH
- TUITION IS $1,600 PLUS A $50 REGISTRATION FEE. THERE WILL ALSO BE AN ADDITIONAL GRADUATE FEE OF $240.

EDPC-615-FT3: LANGUAGE ARTS AND TECHNOLOGY
Candidates Examine the National and State English/Language Arts Standards Related to Listening, Speaking, Reading, Writing, and Visual Communication. Candidates Explore Methods, Materials, and Resources Appropriate for Cultural, Ethnic, and Diverse Learning Styles of All Learners to Meet the Language Arts and Reading Standards. Candidates Investigate Strategies for Integrating Technology into K-12 Language Arts and Literacy Instruction and Teaching Strategies Appropriate to the Level of Instruction. Candidates Apply Research Based Effective Practices for Assessing Learner Progress and for Using Technology to Improve Reading, Writing and Communication. Field Experiences Are Required and Integrated Into the Course.

- PREREQUISITE COURSE(S): PREREQUISITE: EDPC 605 OR EDIT 605
- ASYNCHRONOUS
- CLASSES START SEPTEMBER 6TH
- TUITION IS $1,600 PLUS A $50 REGISTRATION FEE. THERE WILL ALSO BE AN ADDITIONAL GRADUATE FEE OF $240.

EDMA-625-FT3: MATH, SCIENCE AND TECH I

- PREREQUISITE COURSE(S): PREREQUISITE: TAKE EDPC 605 AND ONE COURSE IN THIS GROUP: EDIT 603 OR EDPC 603
- ASYNCHRONOUS
- CLASSES START SEPTEMBER 6TH
- TUITION IS $1,600 PLUS A $50 REGISTRATION FEE. THERE WILL ALSO BE AN ADDITIONAL GRADUATE FEE OF $240.

EDLI-635-FT3: THEORY AND PRACTICE OF LITERACY INSTRUCTION
Candidates Review the Theories and Principles of Student’s Language and Literacy Development from Emergent to Accomplished Reading and Writing. Candidates Learn Methods and Strategies for Teaching Literacy to All Learners Including Those With Diverse Learning Needs. A Major Premise of the Course is That Literacy Instruction Is a Decision Making Process, Grounded in Research and Practically Based Framework. Candidates Must Demonstrate Their Ability to Apply Teaching Strategies in Literacy Education With Early Childhood, Childhood or Middle School Learners. Field Observations and Experiences Are Required and Integrated Into the Course. This Course Is a Prerequisite to EDLI 656 (Diagnosis and Remediation of Literacy Disorders) and EDLI 657 (Reading in the Content Areas).

- PREREQUISITE COURSE(S): PREREQUISITE: EDPC 605
- ASYNCHRONOUS
- CLASSES START SEPTEMBER 6TH
- TUITION IS $1,600 PLUS A $50 REGISTRATION FEE. THERE WILL ALSO BE AN ADDITIONAL GRADUATE FEE OF $240.

EDLI-637-FT3: READING IN THE CONTENT AREA
This Course Has Been Designed to Provide the Candidate With the Knowledge and Strategies for Enhancing the Literacy Skills of Learners in the Content Areas During Middle Childhood and Adolescence Education. Candidates Are Given the Opportunity to Learn About the Process and Artifacts of Learning in Subject Matter Areas. Candidates Learn to Use the Classroom Environment as a Dynamic Context for Constructing Discipline Related Meaning. Technology Is Integrated Throughout the Course As It Contributes to Broadening the Scope of Content Area Learning. A Major Theme Throughout the Course Is the Needs of Diverse Learners As These Needs Affect the Knowledge Students Bring to Content Literacy. Field Observations and Experiences Are Required and Integrated Into the Course.

- ASYNCHRONOUS
- CLASSES START SEPTEMBER 6TH
- TUITION IS $1,600 PLUS A $50 REGISTRATION FEE. THERE WILL ALSO BE AN ADDITIONAL GRADUATE FEE OF $240.

FALL COURSE OFFERING

EDPC-603-FT3: EDIT 603 OR EDPC 603 INTEGRATED INTO THE COURSE.

WRITING AND COMMUNICATION. FIELD EXPERIENCES ARE REQUIRED AND LEARNER PROGRESS AND FOR USING TECHNOLOGY TO IMPROVE READING, CANDIDATES APPLY RESEARCH BASED EFFECTIVE PRACTICES FOR ASSESSING STYLES OF ALL LEARNERS TO MEET THE LANGUAGE ARTS AND READING RESOURCES APPROPRIATE FOR CULTURAL, ETHNIC, AND DIVERSE LEARNING COMMUNICATION. CANDIDATES EXPLORE METHODS, MATERIALS, AND STANDARDS RELATED TO LISTENING, SPEAKING, READING, WRITING, AND VISUAL LITERACY AND STUDY SKILLS IN THE AREA OF LEARNER DEVELOPMENT.

EDLA-615-FT3: LANGUAGE ARTS AND TECHNOLOGY

EDPC-615-FT3: HUMAN GROWTH AND DEVELOPMENT

- PREREQUISITE COURSE(S): PREREQUISITE: EDPC 605 OR EDIT 605
- ASYNCHRONOUS
- CLASSES START SEPTEMBER 6TH
- TUITION IS $1,600 PLUS A $50 REGISTRATION FEE. THERE WILL ALSO BE AN ADDITIONAL GRADUATE FEE OF $240.

EDMA-625-FT3: MATH, SCIENCE AND TECH I

EDLI-635-FT3: THEORY AND PRACTICE OF LITERACY INSTRUCTION

EDLI-637-FT3: READING IN THE CONTENT AREA

Tuition Is $1,600 Plus a $50 Registration Fee. There Will Also Be An Additional Graduate Fee of $240.

Classes Start September 6th Asynchronous
EDPC 610: FOUNDATIONS II: DIVERSITY, LEARNING AND TECHNOLOGY
CANDIDATES STUDY HUMAN GROWTH AND EXPLORE THE RELATIONSHIP OF COGNITIVE, SOCIAL, AND EMOTIONAL DEVELOPMENT TO STUDENT LEARNING IN THE EARLY CHILDHOOD, CHILDHOOD AND ADOLESCENCE CLASSROOM. THE CANDIDATES EXPLORE RESEARCH AND APPLICATIONS OF LEARNING AND MOTIVATIONAL THEORIES, CONTEMPORARY INFLUENCES, AND EXAMINE LITERACY AND STUDY SKILLS IN THE AREA OF LEARNER DEVELOPMENT. CANDIDATES ANALYZE AND PRESCRIBE INTERVENTIONS TO CASE STUDIES THAT REFLECT THEIR KNOWLEDGE OF THE DEVELOPMENTAL STAGES OF THE LEARNER. LEARNER MOTIVATION AND LEARNING STRATEGIES FOR DIVERSE LEARNERS ARE DEVELOPED. CANDIDATES INVESTIGATE THE IMPACT OF ASSESSMENT, DIVERSITY AND THE INTEGRATION OF TECHNOLOGY ON STUDENT LEARNING IN THE CLASSROOM. IN ADDITION, CANDIDATES REFLECT ON THE INFLUENCES OF FAMILY, SCHOOL, SOCIETY, HISTORICAL, CULTURAL, ETHNIC AND SOCIOECONOMIC FACTORS ON STUDENT LEARNING.
PREREQUISITE COURSE(S): PREREQUISITE: EDPC 603 OR EDIT 605

EDPC 616: HUMAN GROWTH, AND DEVELOPMENT AND LEARNING FOR MIDDLE CHILDHOOD AND ADOLESCENCE EDUCATION
CANDIDATES STUDY HUMAN GROWTH AND EXPLORE THE RELATIONSHIP OF COGNITIVE, SOCIAL AND EMOTIONAL DEVELOPMENT TO STUDENT LEARNING IN THE MIDDLE CHILDHOOD AND ADOLESCENCE CLASSROOM. CANDIDATES ANALYZE AND PRESCRIBE INTERVENTIONS TO CASES THAT REFLECT THEIR KNOWLEDGE OF THE DEVELOPMENTAL STAGES OF THE LEARNER, LEARNER MOTIVATION AND LEARNING STRATEGIES FOR DIVERSE LEARNERS. CANDIDATES INVESTIGATE THE IMPACT OF ASSESSMENT, DIVERSITY AND THE INTEGRATION OF TECHNOLOGY ON STUDENT LEARNING IN THE CLASSROOM. IN ADDITION, CANDIDATES REFLECT ON THE INFLUENCES OF FAMILY, SCHOOL, SOCIETY, HISTORICAL, CULTURAL, ETHNIC AND SOCIOECONOMIC FACTORS ON STUDENT LEARNING. THE CANDIDATES TAKE AN IN DEPTH LOOK AT RESEARCH AND APPLICATIONS OF LEARNING, MOTIVATIONAL THEORIES, CONTEMPORARY INFLUENCES, AND INFUSES LITERACY AND STUDY SKILLS IN THE AREA OF LEARNER DEVELOPMENT.
PREREQUISITE COURSE(S): PREREQUISITE: EDPC 603

- ASYNCHRONOUS
- CLASSES START SEPTEMBER 6TH
- TUITION IS $1,600 PLUS A $50 REGISTRATION FEE. THERE WILL ALSO BE AN ADDITIONAL GRADUATE FEE OF $240.
Descriptions of these degree and certificate programs have been provided to the UFT Course Program by the collaborating college or university. Any problems, issues or concerns regarding this information or your academic status must be addressed there, and not to the UFT. The UFT Course Program does not grant credit; only the collaborating colleges and universities can do so.

REGISTRATION PROCEDURES
SEE PAGE 3-5
TUITION IS SUBJECT TO CHANGE

IMPORTANT NOTICE: Current Touro matriculated students or students who have been taking courses at Touro College cannot register for these off-campus courses. Students who are planning to take off-campus courses and then matriculate cannot register for courses offered directly by Touro.

The UFT Course Program has collaborated with Touro University to offer three master’s programs leading to Master of Science in Education and Special Education or Master of Science in Special Education.

All of these programs have been approved by the Department of Education. While you are taking courses through the UFT Teacher Center, please contact Ms. Jennifer Malagoli, Coordinator of Touro/UFT Cohort, at Jennifer.malagoli@touro.edu if you have any questions.

Potential candidates should be aware that since most off-campus courses end later than those on campus, a diploma may not be awarded until the semester following the completion of course work.

NOTE: To register for these off-campus courses, a minimum undergraduate GPA 2.25 is required.

NOTE: Due to holidays on Sundays, classes will run an extra 40 minutes.

MASTER OF SCIENCE IN EDUCATION AND SPECIAL EDUCATION
Touro University, in conjunction with the UFT Course Program, is offering three master’s programs leading to New York State Teacher certification in both Education and Special Education:

MASTER OF SCIENCE IN EDUCATION AND SPECIAL EDUCATION, BIRTH-GRADE 2 – 36 credits
The Early Childhood program offers study of early childhood development, early intervention, and learning and teaching processes in preschool, kindergarten and primary grade levels. This program leads to NYS Initial or Professional Teacher Certification in early childhood education (birth-grade 2) and teaching students with disabilities (birth-grade 2) upon graduation from the program and completion of all NYS Education Department (NYSED) requirements, including passing grades on NYSED teacher certification examinations. NYS Professional Teacher Certification is awarded after three full years (September-June) of full-time teaching experience.

MASTER OF SCIENCE IN EDUCATION AND SPECIAL EDUCATION, GRADE 1-6 – 36 credits
The Childhood program offers study of childhood development and the learning and teaching processes in grades 1-6. This program leads to NYS Initial or Professional Teacher Certification in childhood education (grades 1-6) and teaching students with disabilities (grades 1-6) upon graduation from the program and completion of all NYS Education Department (NYSED) requirements, including passing grades on NYSED teacher certification examinations. NYS Professional Teacher Certification is awarded after three full years (September-June) of full-time teaching experience.

MASTER OF SCIENCE IN SPECIAL EDUCATION, GRADE 7-12 – 42 credits
The program in teaching students with disabilities at the grade 7-12 level offers study of adolescent development and learning and teaching processes, particularly as they pertain to students with disabilities at the grade 7-12 level. This program leads to New York State Initial or Professional Teacher Certification in teaching students with disabilities, generalist, grades 7-12, upon graduation from the program and completion of New York State Education Department (NYSED) requirements, including receipt of passing grades on NYSED teacher certification examinations and a three-hour workshop on autism. NYS Professional Teacher Certification is awarded after three full years (September - June) of full-time teaching experience.
**PROGRAM REQUIREMENTS**

**General core courses**
Initially, non-matriculated students must take the following five general core courses (15 credits) at $600 per 3-credit course (plus a $50 registration fee), as offered through the UFT’s “T” program of study:
- EDPN 620 Child Development and Learning in Cultural Context
- EDSN 600 History and Philosophy of Education and Special Education
- EDSN 640 Assessment of Individual Differences in General Education and Special Education: A Socio-Cultural Perspective
- EDSN 650 Educational Technology in General and Special Education
- SEDN 602 Introduction to Teaching Students with Disabilities

NOTE: If successfully completed (with grades not below B-) these courses will be applied to the Touro MS degree program, upon matriculation. Please note courses older than six years may not be applied to MS program.

**NOTE:**
Students may not take more than two courses per semester.
All classes will take place on ZOOM.

**APPLYING FOR MATRICULATION**
Once students have successfully completed five courses through the UFT Course Program and met all other matriculation requirements, they may apply for matriculation to Touro University. All additional credits must be taken on campus at the tuition rate of $1,695 per 3-credit course. Tuition rates are subject to change.

Requirements for matriculation to MS in Education and Special Education Programs:
- A minimum undergraduate grade point average of 2.25 (on a 4.0 scale)
- A minimum grade point average of 3.0 in the courses taken through the UFT program
- An undergraduate major or its equivalent in the Liberal Arts and Sciences
- Undergraduate course work in each of the following areas:
  - English Composition (any English writing course)
  - Literature (any literature course)
  - Social Science (sociology, economics, social psychology, political science, etc.)
  - Foreign language
  - Computer Literacy (any computer course)
  - Science (biology, chemistry, physics, astronomy, etc.)
  - History (any history course)
  - Mathematics (pre-calculus, calculus, college math, etc.)
  - Speech (communication, public speaking, fundamentals of speech, etc.)
  - The Arts (music, painting, history of music, graphic design, etc.)

ABSOLUTELY NO LATE REGISTRATION.
Pre-registration with the UFT must be received prior to September 1, 2022.

**FALL COURSE OFFERING**

EDPN 620 • CHILD DEVELOPMENT AND LEARNING IN CULTURAL CONTEXT—Touro University
This course focuses on the nature of physical, cognitive, emotional, social and moral development from birth through adolescence, with implications for learning and teaching; major orientations in the study of child development, including Vygotsky’s and the neo-Vygotskian theories of child development and learning; periods of child development from birth through adolescence seen in socio-cultural context, with implications for learning and teaching; integration of theory and research findings from the fields of developmental and educational psychology; and exploration of multicultural contexts for growth, development and learning with diverse student populations. Additional time will be scheduled for project counseling and small-group instruction. 3 graduate credits. **Tuition is $600 plus a $50 registration fee.**

- **EDPN 620**
  - **Code:** T1.1
  - **Day of Week:** Tues
  - **1st Class:** 9/12
  - **Instructor:** Gerri Cookler
  - **Time:** 4:30p - 7:45p
  - **Sessions:** 12

- **EDPN 620**
  - **Code:** T1.2
  - **Day of Week:** Wed
  - **1st Class:** 9/13
  - **Instructor:** Dr. Yuriy Karpov
  - **Time:** 4:30p - 7:45p
  - **Sessions:** 12

- **EDPN 620**
  - **Code:** T1.3
  - **Day of Week:** Thurs
  - **1st Class:** 9/14
  - **Instructor:** Joe Simmons
  - **Time:** 4:30p - 7:45p
  - **Sessions:** 12

To matriculate, you will need to schedule an appointment with your Touro advisor:

**Manhattan:** Travis Morgan
(646) 795-4510 ext. 42574 or travis.morgan9@touro.edu

**Queens:** Travis Morgan
(646) 795-4510 ext. 42574 or travis.morgan9@touro.edu

**Brooklyn or Staten Island:** Shoshanah Findling
(718) 501-2022 or shoshanah.findling@touro.edu

**Long Island:** Nina Liu
(631) 665-1600 ext. 66246 or nina.liu3@touro.edu

**On-line:** Virginia Seda
212-463-0400 ext. 55576 or virginia.seda@touro.edu
EDSN 600 • HISTORY AND PHILOSOPHY OF EDUCATION AND SPECIAL EDUCATION—Touro University • This course focuses on historical and philosophical underpinnings of modern educational theory and practice; ancient Greek, early Jewish, Christian and Muslim writings on education; philosophical developments in the Renaissance, Reformation, revolutionary and modern periods; social, cultural and ideological forces that have shaped educational policies in the United States; and current debates on meeting the wide range of educational and social-emotional needs of students from diverse communities. Attention is also directed to the role of technology in education and society at large, as well as to critical thinking skills and informational literacy. 3 graduate credits. **Tuition is $600 plus a $50 registration fee.**

<table>
<thead>
<tr>
<th>UFT Code</th>
<th>Day of Week</th>
<th>1st Class</th>
<th>Instructor</th>
<th>Time</th>
<th>Sessions</th>
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</thead>
<tbody>
<tr>
<td>T2.1</td>
<td>Mon (1st)</td>
<td>9/11</td>
<td>Carolyn Lambert</td>
<td>4:30-7:45p</td>
<td>12</td>
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<tr>
<td>T2.2</td>
<td>Tues (1st)</td>
<td>9/12</td>
<td>Maureen Metzler</td>
<td>4:30-7:45p</td>
<td>12</td>
</tr>
<tr>
<td>T2.3</td>
<td>Wed (1st)</td>
<td>9/13</td>
<td>Maureen Metzler</td>
<td>4:30-7:45p</td>
<td>12</td>
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</table>

EDSN 640 • ASSESSMENT OF INDIVIDUAL DIFFERENCES IN GENERAL EDUCATION AND SPECIAL EDUCATION: A SOCIO-CULTURAL PERSPECTIVE—Touro College • This course focuses on assessment in general education and special education of individual differences in intelligence, learning potential, personality, motivation and school achievement; management of data from assessment and monitoring of student progress; characteristics of standardized tests; the role of educational testing in program design and informing instruction, particularly for students with disabilities, including children with autism; assessment of young children; use of achievement tests; introduction to dynamic (or interactive) assessment; differences between static and dynamic assessment; the use of teacher-made informal tests; opportunity to observe and practice the use of achievement tests and curriculum-based assessment approaches in classrooms. 3 graduate credits. **Tuition is $600 plus a $50 registration fee.**

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<tr>
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<th>Instructor</th>
<th>Time</th>
<th>Sessions</th>
</tr>
</thead>
<tbody>
<tr>
<td>T5.1</td>
<td>Sun (1st)</td>
<td>10/15</td>
<td>Bonnie Strum</td>
<td>9:00-1:20pm</td>
<td>9</td>
</tr>
<tr>
<td>T5.2</td>
<td>Sun (1st)</td>
<td>10/15</td>
<td>Bonnie Strum</td>
<td>2:00-6:20p</td>
<td>9</td>
</tr>
<tr>
<td>T5.3</td>
<td>Thurs (1st)</td>
<td>9/14</td>
<td>Steve Cohen</td>
<td>4:30-7:45p</td>
<td>12</td>
</tr>
</tbody>
</table>

EDSN 650 • EDUCATIONAL TECHNOLOGY IN GENERAL AND SPECIAL EDUCATION—Touro University • This course focuses on the design and use of computers and other technological devices that facilitate communication, learning and related functions in educational contexts for children in general and special education; use of technology to foster access to curriculum for all students; technology for use in fostering literacy and remediating reading disabilities; special applications with computers in the classroom; information literacy; use of technology for children with autism; and recent developments in the field of assistive technology for students with disabilities. 3 graduate credits. **Tuition is $600 plus a $50 registration fee.**

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<tr>
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<th>Instructor</th>
<th>Time</th>
<th>Sessions</th>
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</thead>
<tbody>
<tr>
<td>T4.1</td>
<td>Mon (1st)</td>
<td>9/11</td>
<td>Vyacheslav Khartov</td>
<td>4:30-7:45p</td>
<td>Asynchronous</td>
</tr>
<tr>
<td>T4.2</td>
<td>Tues (1st)</td>
<td>9/12</td>
<td>Alexander Polyakov</td>
<td>4:30-7:45p</td>
<td>Asynchronous</td>
</tr>
</tbody>
</table>

SEDN 602 • INTRODUCTION TO TEACHING STUDENTS WITH DISABILITIES—Touro University • This course focuses on the historical background of current approaches to teaching children with disabilities; special education and the Individuals with Disabilities Act; current theories and methodologies in working with students with disabilities; inclusion and the concept of the least restrictive environment; early intervention; special education, curricula, classroom management and use of technology; educational challenges and instructional approaches to children with mental retardation, physical and sensory impairments, language delays, emotional disturbance and learning disabilities; special attention to work with children with autism; application of principles of differentiated instruction; and an introduction to approaches and debates on reading and language arts instruction for native English speakers and English language learners. 3 graduate credits. **Tuition is $600 plus a $50 registration fee.**

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<th>Instructor</th>
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<tr>
<td>T6.1</td>
<td>Sun (1st)</td>
<td>10/15</td>
<td>Joe Simmons</td>
<td>9:00-1:20p</td>
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</tr>
<tr>
<td>T6.2</td>
<td>Mon (1st)</td>
<td>9/11</td>
<td>Steve Cohen</td>
<td>4:30-7:45p</td>
<td>12</td>
</tr>
<tr>
<td>T6.3</td>
<td>Tues (1st)</td>
<td>9/12</td>
<td>Robert Bernstein</td>
<td>4:30-7:45p</td>
<td>12</td>
</tr>
</tbody>
</table>
The UFT Course Program offers certificate programs from Brooklyn College, Mercy College and New York Institute of Technology. These programs will NOT lead to NYS initial certification.

Descriptions of these degree and certificate programs have been provided to the UFT Course Program by the collaborating college or university. Any problems, issues or concerns regarding this information or your academic status must be addressed there, and not to the UFT. The UFT Course Program does not grant credit; only the collaborating colleges and universities can do so.
STUDENTS WITH DISABILITIES EXTENSION CERTIFICATE APPLICATION FORM

CITY UNIVERSITY of NEW YORK
BROOKLYN COLLEGE -2201J

OFF-CAMPUS
GRADUATE ADMISSION

CUNYfirstEMPLID ID: ____________________________
SOCIAL SECURITY #: ____________________________
DATE OF BIRTH: ___________________ / ______ / ______

SEMESTER: ____________________________
COURSE: ____________________________
INSTRUCTOR: ____________________________

NAME
LAST ____________ FIRST ____________ MI ____________ MAIDEN ____________

HOME ADDRESS ____________________________
CITY/BOROUGH/TOWN ____________________________ STATE ______ ZIP ______

LENGTH OF TIME AT THIS ADDRESS: ____________ E-MAIL: ____________________________

HOME PHONE ( ____________ ) BUSINESS/CELL PHONE ( ____________ )

CITIZENSHIP STATUS: ARE YOU A CITIZEN? [ ] YES [ ] NO

IF NO, PLEASE STATE: COUNTRY OF BIRTH ____________________________ COUNTRY OF CITIZENSHIP ____________________________

DO YOU HAVE PERMANENT RESIDENCY? [ ] YES [ ] NO

IF YES, PLEASE STATE: ____________________________

ALIEN REGISTRATION CARD # ____________________________ DATE OBTAINED (MM/YY) ____________________________

IF NO, PLEASE STATE: ____________________________

TYPE OF VISA ____________________________ DATE OBTAINED (MM/YY) ____________________________ EXPIRATION DATE (MM/YY) ____________________________

HAVE YOU EVER TAKEN A BROOKLYN COLLEGE GRADUATE COURSE BEFORE?

[ ] YES [ ] NO IF "YES", LAST ATTENDANCE WAS: ____________________________ (SEMESTER / YEAR) ____________________________

A new law requires that all students attending college in New York State and the City University of New York, must be vaccinated or prove immunity to measles, mumps, and rubella (German measles). STUDENTS WHO ARE NOT IN COMPLIANCE WITH THE LAW WILL NOT BE PERMITTED TO REGISTER FOR OR ATTEND CLASSES! To comply with the law you must complete and submit the attached immunization and meningitis certification forms.

I understand that failure to comply with the NYS law regarding immunization and meningitis will result in forfeiture of tuition and course credit.

Student Signature: ____________________________ Date ______/______/______

Survey Data Participation in the survey below is voluntary, please check one.

[ ] Black, non-Hispanic (2) [ ] White, non-Hispanic (1) [ ] Hispanic or Latino (4) [ ] Asian of Pacific Islander (5)

[ ] American Indian or Alaskan Native (6) [ ] Other, please specify (7) ____________________________

Email this form to: specialized@brooklyn.cuny.edu
STUDENTS WITH DISABILITIES EXTENSION CERTIFICATE
The UFT, in collaboration with Brooklyn College, offers certified teachers the opportunity to apply to NYSED for additional Certification in Teaching Students with Disabilities. This package consists of the four course criteria required by NYSED to apply for Certification in Teaching Students with Disabilities through: Pathway: Individual Evaluation for Additional Classroom Teaching Certificate. Teachers should consult the NYSED website www.nysed.gov for additional individual requirements and deadlines.

Courses in this certificate program
- CBSE 7674T Students with Special Needs (formerly ED 750.1T)
- CBSE 7676T Learning Environments for Students with Special Needs (formerly ED 750.3T)
- CBSE 7677T Curriculum Modifications for Teaching Students with Special Needs (formerly ED 750.4T)
- CBSE 7678T Education Assessment of Young Children and Students with Special Needs (formerly ED 750.5T)

For further information about this certificate program and to register for FALL 2023, please pre-register at uft.org and then fill out the REGISTRATION FORM ON THE PREVIOUS PAGE.

Email the completed form with your course(s) of choice to: specialized@brooklyn.cuny.edu or call 718-951-5448.

NOTE: Brooklyn College tuition is as follows: $1,563.20 for three (3) graduate credits; $2,972.20 for six (6) graduate credits. Tuition is subject to change.

CBSE 7677T • CURRICULUM MODIFICATIONS FOR TEACHING STUDENTS WITH SPECIAL NEEDS—BROOKLYN COLLEGE •
Investigation of the developmental nature, causes, and characteristics of young children and students with special needs including giftedness. Implications for classroom teachers and other professionals in areas of interpersonal interactions, interagency collaboration, and instruction. Focus on historical, social and legal foundations of special education and the politics of special education. Theories of learning and development. Influence of gender, class, language, sexuality and race/ethnicity on the construction of disability, as interpreted within and across cultures. Field experiences in schools and a variety of community settings.
3 graduate credits. Tuition is $1,410 + Fees $153.20 = $1,563.20 (NYS residents) plus $50 registration fee when you register with the UFT.

CBSE 7676T • LEARNING ENVIRONMENTS FOR STUDENTS WITH SPECIAL NEEDS—BROOKLYN COLLEGE •
Approaches to the design, management, and evaluation of optimal learning environments. Review of methods, including behavior management, crisis intervention, group process, positive social interaction skills, and peer mediation. Case studies in diverse settings as a basis for analysis, discussion, and interpretation of behavior within and across cultures. Development of a reflective approach to teaching and problem solving.
3 graduate credits. Tuition is $1,410 + Fees $153.20 = $1,563.20 (NYS residents) plus $50 registration fee when you register with the UFT.
ADVANCED CERTIFICATE PROGRAMS
Advanced Certificate in Teaching Literacy, Birth–Grade 6

The 15-credit Advanced Certificate in Teaching Literacy, Birth–Grade 6, will permit qualified applicants, who have a master’s degree and hold a teaching certificate in another teaching area to earn initial or professional certification in Teaching Literacy, Birth–Grade 6. This certificate requires completion of the five courses listed below, completion of Content Specialty Test in Literacy, training for the Dignity for All Students Act (DASA), development of an e-portfolio project and completion of 50 hours of practical experience in EDUC 659.

NYSUT ELT Core Courses:
- EDUC 561 Literacy Instruction for Students with Special Needs (3 Credits)
- EDUC 590 The Teaching of Writing and the Writing Process (3 Credits)

Mercy Courses:
- EDUC 621 Literacy Instruction, Birth–Grade 6
- EDUC 659 Practicum in Literacy Assessment, Birth–Grade 12 (50 hours required)

*After completing NYSUT core course with a grade of B or above, students formally apply to Mercy College for matriculation in order to complete remaining requirements.

Advanced Certificate in Teaching Literacy, Grades 5–12

The 15-credit Advanced Certificate in Teaching Literacy, Grades 5–12 will permit qualified applicants, who have a master’s degree and hold a teaching certificate in another teaching area to earn initial or professional certification in Teaching Literacy, Grades 5–12. This certificate requires completion of the five courses listed below, completion of Content Specialty Test in Literacy, training for the Dignity for All Students Act (DASA), development of an e-portfolio project and completion of 50 hours of practical experience in EDUC 659.

NYSUT ELT Core Courses:
- EDUC 561 Literacy Instruction for Students with Special Needs (3 Credits)
- EDUC 590 The Teaching of Writing and the Writing Process (3 Credits)

Mercy Courses:
- EDUC 621 Literacy Instruction and Adolescent Literature, Grades 5–12
- EDUC 643 Reading and Writing in the Content Area, Grades 5–12
- EDUC 659 Practicum in Literacy Assessment, Birth–Grade 12 (50 hours required)

After completing NYSUT core course(s) with a grade of B or above, students formally apply to Mercy College for matriculation in order to complete remaining requirements.

IMPORTANT INFORMATION: Students are NOT eligible to register for a Mercy sponsored course through NYSUT ELT or UFT if:
- they have already completed 15 Mercy College credits through NYSUT ELT or UFT
- they are currently enrolled in a Mercy College degree or Advanced Certificate Program
- they are on a financial hold with Mercy College OR
- they were academically dismissed by Mercy College
- ELT is not responsible for reimbursement of tuition for students who register for any Mercy courses if they meet any of the above criteria.

BILINGUAL EXTENSION CERTIFICATE

The NYSUT/Education and Learning Trust, in collaboration with Mercy College, offers a program to prepare students for a Bilingual Extension Advanced Certificate. Only those students holding an initial teaching certification and a master’s degree are eligible for this program which may lead to professional certification depending on your credentials. Students must also complete field experiences at the appropriate grade level of the certificate and achieve a passing score on the Bilingual Evaluation Assessment (BEA) exam to be eligible for certification.

Bilingual Extension Certificate (15 credits)

Applicants to the program are required to possess a NYS teaching certificate, and successfully complete the Bilingual Education Assessment (BEA). The Bilingual Extension certification requires training for the Dignity for All Students Act (DASA) and participation in a college supervised field experience.

NYSUT ELT Core Courses:
- EDUC 505 Teaching English as a Second Language (3 credits)

Mercy Courses:
- EDUC 504 Cultural Perspectives Teaching and the Learning Process (3 credits)
- EDUC 629 Modern English Structure and the Teaching of English as a Second Language (3 credits)
- EDUC 636 (Pre-requisite for EDUC 707) Methods and Materials of Teaching English as a Second Language (3 credits)
- EDUC 707 Mentoring Seminar in TESOL (3 credits)

Advanced Certificate in Teaching English to Speakers of Other Languages (TESOL) (15 credits)

Applicants to the program are required to possess a master’s degree and NYS teaching certificate other than TESOL, and provide documentation of 12 credits in a language other than English. The NYS certification in ESOL requirements include successful completion of the Content Specialty Test in ESOL, training for the Dignity for All Students Act (DASA), and participation in a 20-day clinical practice experience teaching ESL to ELLs.

NYSUT ELT Core Course:
- EDUC 505 Teaching English as a Second Language (3 credits)

Mercy Courses:
- EDUC 504 Cultural Perspectives Teaching and the Learning Process (3 credits)
- EDUC 629 Modern English Structure and the Teaching of English as a Second Language (3 credits)
- EDUC 636 (Pre-requisite for EDUC 707) Methods and Materials of Teaching English as a Second Language (3 credits)
- EDUC 707 Mentoring Seminar in TESOL (3 credits)
Teaching Students with Disabilities 7-12 Generalist, Advanced Certificate (15 credits)

**NYSUT ELT Core Courses:**
EDUC 502 - Foundations in Education for Students with Disabilities Credit(s): 3

**Mercy Courses:**
EDUC 532 - Methods and Materials in Teaching Students with Disabilities, Grades 7-12 Credit(s): 3
EDUC 537 - Current Critical Issues in American Education Credit(s): 3
EDUC 546 - Educational Assessment for Students with Disabilities Credit(s): 3
EDUC 548 - Principles and Strategies of Classroom Management Credit(s): 3

Teaching Students with Disabilities Early Childhood and Childhood, Advanced Certificate (15 credits)

**NYSUT ELT Core Course:**
EDUC 502 - Foundations in Education for Students with Disabilities Credit(s): 3

**Mercy Courses:**
EDUC 531 - Methods and Materials in Teaching Students with Disabilities, Birth–Grade 6 Credit(s): 3
EDUC 537 - Current Critical Issues in American Education Credit(s): 3
EDUC 546 - Educational Assessment for Students with Disabilities Credit(s): 3
EDUC 548 - Principles and Strategies of Classroom Management Credit(s): 3

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**FALL COURSE OFFERING**

**EDUC 502: Foundations In Special Education for Students with Disabilities**
This course will assist teachers in their understanding of the nature of students within the full range of disabilities, special health-care needs, and the effect of those disabilities and needs on learning and behavior. Students will examine current trends, historical, legal, and social foundations of education for students with disabilities. **Registration deadline for Session 1 is 9/6/23 and the course runs 10 weeks. Session 2 registration deadline is 10/5/23. Participants should log in daily to review and check assignments. 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.**

<table>
<thead>
<tr>
<th>SESSION 1</th>
<th>DATES: 9/11 - 11/17/23</th>
</tr>
</thead>
<tbody>
<tr>
<td>SESSION 2</td>
<td>DATES: 10/9 - 12/15/23</td>
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</tbody>
</table>

**EDUC 505: Teaching English as a Second Language**
Historical, legal, theoretical and practical aspects of teaching English to learners of English as a Second Language in preschool through 12th grade. Course content includes language acquisition theories for children and adults, as well as for students with special needs. Student language assessment, identification, academic placement, and a variety of successful instructional approaches and strategies will be explored. 10 hours of fieldwork required. 3 graduate credits. **Registration deadline for Session 1 is 9/6/23 and the course runs 10 weeks. Session 2 registration deadline is 10/5/23. Participants should log in daily to review and check assignments. 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.**

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<tr>
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</tr>
</tbody>
</table>
EDUC 561 • Literacy Instruction for Students with Special Needs—Mercy College •
Candidates will develop competencies enabling them to provide appropriate instruction for students experiencing difficulties in acquiring literacy skills. These include students receiving academic intervention services, and those in compensatory and special education programs.
*Please note: 10 hours field work is required for those students planning on matriculating into Mercy College to receive Master’s and/or Advanced Certificate in Literacy. These logs serve as a chance for self-reflection, self-assessment, and conversation with others as they examine Literacy practices and issues.
Registration deadline for Session 1 is 9/6/23 and the course runs 10 weeks. Session 2 registration deadline is 10/5/23. Participants should log in daily to review and check assignments. 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

EDUC 590 • The Teaching of Writing and The Writing Process—Mercy College •
The interrelationship of teaching and writing are examined. Process writing and interactive methodologies will be reviewed. Emphasis will be placed on defining and describing the interactive writing process within the broader language and literacy.
*Please note: 10 hours field work is required for those students planning on matriculating into Mercy College to receive Master’s and/or Advanced Certificate in Literacy. These logs serve as a chance for self-reflection, self-assessment, and conversation with others as they examine Literacy practices and issues.
Registration deadline for Session 1 is 9/6/23 and the course runs 10 weeks. Session 2 registration deadline is 10/5/23. Participants should log in daily to review and check assignments. 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

ALL REGISTRATION NEEDS TO TAKE PLACE ON THE UFT WEBSITE AND THE NYSUT ELT SITE. YOU NEED TO PAY FOR THE COURSE ON THE NYSUT ELT SITE TO BE FULLY REGISTERED FOR THE COURSE.
• Registration for these courses must be conducted online at NYSUT’s secure website — http://elt.nysut.org. Registration fees and tuition costs $1,370 for a 3-credit course. NYSUT members receive a 40% off tuition making the cost $822. Tuition will be charged 2 weeks prior to the start of the class. Please note students will now be responsible for purchasing their own textbooks for online courses. Please see course descriptions for required text(s) or visit http://elt.nysut.org.

• To take an online course, you must have an e-mail address and access to the Internet. You will receive your enrollment key via e-mail on the first day of class; you will have 10 weeks to complete most courses (see note below). Technical help is available, should you need it. No specific software or computer capability is necessary to take an online course.

REFUND POLICY:

Paid tuition, less the $50 administrative fee will be refunded PRIOR to the first class. Participants who cancel within the first two weeks will be refunded half of paid tuition.

<table>
<thead>
<tr>
<th>SESSION</th>
<th># WEEKS</th>
<th>START DATE</th>
<th>END DATE</th>
<th>REGISTRATION DEADLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SESSION 1</td>
<td>10</td>
<td>9/11/23</td>
<td>11/17/23</td>
<td>MIDNIGHT OF SEPT 6, 2023</td>
</tr>
<tr>
<td>SESSION 2</td>
<td>10</td>
<td>10/9/23</td>
<td>12/15/23</td>
<td>MIDNIGHT OF OCT 11, 2023</td>
</tr>
</tbody>
</table>

NYSUT/ELT runs many online courses. Please check http://elt.nysut.org for additional information.
CURI 6522 • MAXIMIZING THE LEARNING ENVIRONMENT FOR INCREASED STUDENT ACHIEVEMENT AND GROWTH— SUNY Empire State College •

This course addresses the fundamental aspects of teaching and learning that are relevant for education in all grade levels and subject areas. It examines proven practices for many of the indicators on state and district-wide teacher evaluation rubrics. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

ADOLESCENT DEVELOPMENT

EDU 678 • ASSESSMENT FOR STUDENT LEARNING— College of St. Rose •

By exploring current research in assessment, this course enables educators to understand the connections among subject matter knowledge and assessment in the K-12 classroom as it aligns itself to current New York State and federal mandates assisting teachers to target the learning standards. Through this course, participants will investigate and examine contemporary assessment methods and strategies suggested by prominent experts in the field, in an effort to develop different types of assessment tools; be able to create teacher-made tests that target different ability levels including exceptional-need students; and will be able to design and apply rubrics in their curricula areas. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

CURI 6529 • THE ROLE OF DATA, ASSESSMENTS AND INSTRUCTION TO RAISE STUDENT ACHIEVEMENT—SUNY Empire State College •

This course will provide participants with a better understanding of the realities of data use and will empower users to identify and use data more appropriately to identify school-wide priorities, inform instruction and enhance student learning. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.
**UNY 807 • APPLIED BEHAVIOR ANALYSIS—Adelphi University**
This course will provide participants with a better understanding of the realities of data use and will empower users to identify and use data more appropriately to identify school-wide priorities, inform instruction and enhance student learning. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

### Dates

<table>
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<tr>
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<tbody>
<tr>
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<td>Dates: 10/9 - 12/15/23</td>
</tr>
</tbody>
</table>

**SPED 6045 • THEORY AND PRACTICE OF BILINGUAL EDUCATION—Mercy College**
This course is designed to prepare bilingual and ESOL teachers to successfully work with language-minority students in the context of bilingual/ESL programs. It includes the study of the historical, psychological, social, cultural, political, theoretical, and legal foundations of bilingual education programs in the United States. Students will examine and analyze different bilingual program models so that they may apply such knowledge to the implementation of pedagogically effective practices for second language learners using both the L1 and L2, in curriculum implementation. Communication with parents and families, concerning students' academic and social outcomes will be highlighted. In addition, the use of community resources, programs and services to effectively improve instruction in bilingual programs will be discussed. 10 hours of fieldwork required. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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</table>

**CURI 6506 • BULLYING: PREVENTING THE PROBLEM—SUNY Empire State College**
This course will explore and discuss critical perspectives on school-community relationships and has been designed to provide enough variety in the reading, activities, reflections, and discussions so that each participant should find practical value in the diversity of perspectives. The final project will be a portfolio of issues and activities that relate to a model of one's choice, combined with an action plan. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

### Dates

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<th>Session 1</th>
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<td>Dates: 10/9 - 12/15/23</td>
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**EDUC 513 • INTRODUCTION TO EARLY CHILDHOOD EDUCATION: FOUNDATIONS, METHODS AND MATERIALS—Mercy College**
This course presents an historical overview of the foundations in early childhood education. Students study and review the process of social, emotional, cognitive, linguistic, physical and aesthetic growth and development in young children, birth through grade 2. Students are required to purchase their own textbooks and materials (information will be available at time of online registration).

Registration deadline for Session 1 is 9/6/23 and the course runs 10 weeks. Session 2 registration deadline is 10/5/23. Participants should log in daily to review and check assignments. 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

### Dates

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GUIDANCE/SPECIAL EDUCATION

EDU 671 • ENCOURAGING STUDENT RESPONSIBILITY & DISCIPLINE—College of St. Rose •
This course examines the classroom environment encountered by most teachers today. Participants explore classroom management techniques and instructional strategies that address students’ social and academic needs. Specific behavioral theories are analyzed in terms of their application in the classroom and their effectiveness in developing positive interpersonal skills in students. Practical approaches to behavior issues, violence in schools, attention-deficit disorder, and inclusive classrooms are addressed in all course activities. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

| SESSION 1 | DATES: 9/11 -11/17/23 |
| SESSION 2 | DATES: 10/9-12/15/23 |

SED 661 • COOPERATIVE LEARNING FOR STUDENTS WITH SPECIAL NEEDS—College of St. Rose •
This course focuses on promoting student achievement and development in a collaborative learning community. Communication skills for effective teaching in an inclusive or special education setting are described, modeled and then practiced by course participants. Through the lens of cooperative learning, participants will focus on the following topics: curriculum development, planning and behavior management, instructional planning and differentiating instruction. Improving students’ social competence and the acquisition of functional living skills will be explored. In addition, participants will demonstrate effective collaboration among teachers and other professionals and discover ways to establish partnerships with families and communities. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

| SESSION 2 | DATES: 10/9-12/15/23 |

CURI 6504 • BUILDING MATHEMATICAL UNDERSTANDING FOR GRADES 3-5—Empire State College •
This course is intended to help those who teach mathematics in Grades 3-5 understand the mathematical content, how mathematical ideas develop, and how to implement successful teaching practices that make it more likely for students to grasp and be comfortable with mathematics. The course includes research findings on which the teaching of solid mathematics is based. It highlights teacher practices that researchers found to be associated with greater learning of mathematics and that teachers found to be relevant and vital for teaching mathematics in all grades K-12, with a focus on grades 3-5. The course aligns the Ten Principles of Thinking Mathematics, the NYSP-12 Common Core Learning Standards for Mathematics, the Standards of Mathematical Practice and the National Research Council’s Strands of Mathematical Proficiency, all vital frameworks for teaching mathematics. The research behind these principles is explained with models and explanations from within multiplicative structures and discusses the implications for teaching multiplication and division, which is the essence of the work of Grades 3-5. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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CURI 6516 • DEVELOPING INNOVATORS AND INNOVATION SKILLS—SUNY Empire State College •
This course focuses on developing innovation capabilities in students by exploring the discovery skills of associating, questioning, observing, networking, and experimenting. Participants learn how to create a culture of innovation and provide learning opportunities that promote perseverance, encourage curiosity, and ignite intrinsic motivation. Participants explore resources, strategies, and ideas for designing content-based lessons that incorporate discovery skills and foster the behaviors students need to be innovation-ready. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

| SESSION 1 | DATES: 9/11 -11/17/23 |
| SESSION 2 | DATES: 10/9-12/15/23 |
### CURI 6528 • THE 21ST CENTURY CLASSROOM: HOW PROBLEM-BASED LEARNING WITH TECHNOLOGY CAN TRANSFORM STUDENT LEARNING— SUNY Empire State College

This practical course is designed to enable K-12 educators to synthesize newly framed requirements for highly effective teaching (APPR), the 21st Century Skills, the Learning Standards, existing research on best instructional practices, technology use and assessment into a high-performing classroom that can transform their students’ learning and ready students for college and career success in a global, digital world. The course shows educators the practical “how-to” create innovative but easy to implement, standards-aligned project-based learning units that integrate intuitive digital tools into daily differentiated instruction. Participants will “learn from doing” in the same manner to be expected of students in a 21st Century Classroom. Participants will exit the course having designed three increasingly complex PBL with Technology units (PBL-T) and the ability to create additional PBL-T units for a single discipline or across disciplines. The aim of each standards-aligned unit is to increase student achievement simultaneously with the development of student’s 21st Century skills beyond traditional gains from more conventional, factory model methods. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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### INSTRUCTIONAL STRATEGIES

### CURI 6519 • INSTRUCTIONAL PLANNING, STRATEGIC TEACHING— SUNY Empire State College

This course is designed to provide participants with instructional strategies that meet the needs of all students at all grade levels. Emphasis will be placed on misconceptions of academic failure; curriculum organization; effective instructional design; curriculum evaluation and instructional strategies that enhance and improve academic performance for all students. The following concepts serve as the basis for the design of curriculum and instruction: core concepts, essential questions, background knowledge, judicious review, strategic integration, cognitive strategies, and mediated scaffolding. Additional strategies and applications introduced in this course include rubrics, graphic organizers, LINCS vocabulary strategy, class wide peer tutoring, note-taking, paraphrasing, summarizing, reciprocal teaching, questioning, and the Socratic Seminar. The implications of brain research and the use of technology are also components of this course. Additionally, many of the practices examined correlate with the indicators on state- and district-wide teacher evaluation rubrics, the New York State Teaching Standards, and the shifts in Common Core Standards implementation. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.
LITERACY

EDUC 507 • APPROACHES TO LITERACY INSTRUCTION IN EARLY CHILDHOOD THROUGH ADOLESCENCE—Mercy College
Examination and analysis of effective literacy instruction for students at all levels. This course includes the exploration of appropriate techniques for diverse learners. Techniques for continued assessment in reading, remediation, and enrichment will also be discussed. Requires practical application of methods in classroom and field assignments such as observation records, tutoring, and diagnostic evaluation and analysis. Ten hours of fieldwork required. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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EDUC 573 • LEARNING TECHNOLOGY ACROSS THE ENGLISH LANGUAGE ART CURRICULUM—Mercy College
This is a hands-on course focusing on applications of learning technology to enhance the teaching and learning of English Language Arts as defined in the Common Core Standards. Effective use of technology for teaching the literacy skills of listening, speaking, reading, and writing to native English speakers and students who are English language learners will be discussed. Criteria for evaluating software and a variety of approaches to integration of technology into the curriculum will be explored as they apply to the age/grade level and content area of the students’ teaching certificates. The course will also examine techniques to enable students to collaborate with and support other staff in their schools to develop their own skill in technology. Ten hours of fieldwork required. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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EDUC 648 • DIMENSIONS OF LEARNING AND LITERACY—Mercy College
Perspectives on the interdisciplinary views of how children learn, including students with special needs. Students will understand the cognitive (memory, perception, critical thinking), social (group uses of literacy, literacy as a cultural tool), and linguistic (language systems, language variation) interrelationships in the development of literacy. Ten hours of fieldwork required. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.
MATH EDUCATION

EDC 686 • INCREASING MIDDLE-LEVEL MATH — College of St. Rose

This course enables participants to develop mathematics curricula which are coherent, focused on problem-solving and articulated across grade levels. Based upon National Council of Teachers of Mathematics standards, this course explores four major themes: 1. Fundamentals of mathematics; 2. Solving problems through concepts and computations; 3. Investigations and process skills; 4. Algebra and functions. Participants are able to help students develop a comprehensive understanding of mathematics and recognize its relevance to everyday life. This is an education course; it does not give credit in math. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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MIDDLE LEVEL EDUCATION

CUR/ 6501 • ADOLESCENT DEVELOPMENT, GRADES 7-12—SUNY Empire State College

This course covers adolescent development as it relates to the 7–12 educational context. Topics that are covered include physical development, developmental learning theories, personal, social and emotional development, learner differences, social cognition, behaviorism, information processing, constructing and assessing understanding, and creating positive classroom learning environments. Written assignments will integrate theoretical and research-based concepts with classroom practice. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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EDC 679 • MIDDLE-LEVEL EDUCATION: FOUNDATIONS FOR MIDDLE YEARS—College of St. Rose

This is an all-encompassing course that addresses myriad concerns that emerge for early adolescents as they bridge the gap between elementary school and senior high school. Delineated in the course work are robust definitions about middle-level education as a particular and unique aspect of K–12 schooling. In describing who that middle-level student is, characteristics are described, critical transformations are explained and generalizations emerge for the middle-level educator. In addition, attention is given to six critical attributes of the traditional middle school concept, including: clustering students (houses or families), core teaching teams, blocks of time, advisor/advisee program, interdisciplinary curriculum, and a recent addition to the original elements, peer mediation. In closing, the course highlights the varied yet critical roles of middle-level advocates from teachers and parents to administrators and community leaders. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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EDC 680 • MIDDLE-LEVEL EDUCATION: CURRICULUM, INSTRUCTION AND ASSESSMENT—College of St. Rose

This course focuses on using brain-based instruction as the basis for powerful learning and processes for making data-driven instructional decisions and for designing curriculum to address the standards. In addition, emphasis is given to three critical instructional strategies: cooperative group instruction, a multiple intelligence approach and higher order thinking. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

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UNY 717 • BEGINNING READING, PREK-2—Adelphi University •
Participants learn a variety of decoding activities in phonemic awareness, alphabetic principles, letter-sound correspondence, and phonics and word recognition. Model literacy centers where students can be independent and creative while reinforcing literacy skill building and content-area study skills are examined. Participants identify and incorporate instructional strategies and assessments into their teaching that improve student reading abilities. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

UNY 801 • READING AND WRITING ACROSS THE CONTENT AREAS—Adelphi University •
This course explores research-based best practices related to the integration of reading and writing in the content areas. Areas covered include: content area literacy; strategies for interpreting five patterns of text structure; matching the reader with the text; and graphic organizers to assist students in reading, comprehending, interpreting and summarizing information. Participants develop strategies to aid in comprehension, research writing, the writing process and assessment. Additional time will be scheduled for project counseling and small-group instruction. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

UNY 801 • READING AND WRITING ACROSS THE CONTENT AREAS—Adelphi University •
This course explores research-based best practices related to the integration of reading and writing in the content areas. Areas covered include: content area literacy; strategies for interpreting five patterns of text structure; matching the reader with the text; and graphic organizers to assist students in reading, comprehending, interpreting and summarizing information. Participants develop strategies to aid in comprehension, research writing, the writing process and assessment. Additional time will be scheduled for project counseling and small-group instruction. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

SPECIAL EDUCATION

EDUC 6015 • EXCEPTIONALITIES: INDIVIDUALIZING LEARNING—SUNY Empire State College •
This course covers adolescent development as it relates to grades 7-12 educational context. Topics that are covered include physical development, developmental learning theories, personal, social and emotional development, learner differences, social cognition, behaviorism, information processing, constructing and assessing understanding, and creating positive classroom learning environments. Written assignments will integrate theoretical and research-based concepts with classroom practice. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.
EDUC 561 • LITERACY INSTRUCTION FOR STUDENTS WITH SPECIAL NEEDS—Mercy College •
Candidates will develop competencies enabling them to provide appropriate instruction for students experiencing difficulties in acquiring literacy skills. These include students receiving academic intervention services, and those in compensatory and special education programs. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.
UNY 825 • TEACHING THROUGH LEARNING CHANNELS—Adelphi University •
This course focuses on helping experienced and beginning educators understand how to increase student achievement by addressing the brain’s natural learning channels. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

EDUC 505 • TEACHING ENGLISH AS A SECOND LANGUAGE—Mercy College •
This course focuses on historical, legal, theoretical and practical aspects of teaching English to learners of English as a Second Language in preschool through 12th grade. Course content includes language acquisition theories for children and adults, as well as for students with special needs. Student language assessment, identification, academic placement, and a variety of successful instructional approaches and strategies will be explored. Classroom discussion will include effective instructional models, assessment strategies, approaches and teaching practices used in teaching all language skills, the common core standards, and recognition of the psycho-social problems involved in second language acquisition and development. 10 hours of fieldwork required. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

CURI 6520 • INTEGRATED CO-TEACHING: STRATEGIES ENHANCING STUDENT ACHIEVEMENT— SUNY Empire State College •
This course is designed for all K-12 educators who are or will be working with a co-teaching model. The course will investigate the pedagogical and practical facets of a co-teaching approach that provides academic instruction to a diverse community of learners (i.e., students within general education, special education, ESL and gifted programs) so that each student may find success. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.

EDU 691 • SUCCESSFUL TEACHING FOR THE ACCEPTANCE OF RESPONSIBILITY—College of St. Rose •
Participants practice strategies and techniques that foster self-awareness, responsibility and eliminate “learned helplessness” in students. Students are required to purchase their own textbooks and materials (information will be available at time of online registration). 3 graduate credits. Tuition for graduate courses is $1,370 per 3-credit course. A discount of 40% is applicable to active dues-paying UFT/NYSUT members (currently $822). A $30 technology fee will be charged the first day of class.
UNDERGRADUATE COLLEGE COURSES

• Secretarial Courses for Licensing
FOR LICENSING & SALARY DIFFERENTIALS

School secretaries can fulfill licensing requirements, work toward differentials and improve their knowledge and skills through the union's credit-bearing courses designed especially for them.

Newly hired secretaries must take Office Procedures I (School Records and Accounts). Those being hired under old process (exam) must take Office Procedures II.

Courses offered for school secretaries
- EDBD 1050 Office Systems and Procedures I
- EDBD 1060 Office Systems and Procedures II

ALL REGISTRATION NEEDS TO TAKE PLACE ON THE UFT WEBSITE AND THE NYSUT ELT SITE. YOU NEED TO PAY FOR THE COURSE ON THE NYSUT ELT SITE TO BE FULLY REGISTERED FOR THE COURSE.

EDBD 1050 • OFFICE SYSTEMS AND PROCEDURES I—St. Francis College
This course provides students with an understanding of the essential responsibilities of the school secretary in today’s New York City Department of Education. Secretaries gain a thorough understanding of the structure and organization of the Department of Education, as well as familiarity with the latest programs, guiding principles and systems that impact upon the school secretary’s responsibilities. Topics include: effective records management, current computer programs, obtaining employment as a school secretary, and effective oral and written communication. This course meets the New York City Department of Education license requirement for 2 semester hours in School Records and Accounts. 3 undergraduate credits. Tuition of $565.

<table>
<thead>
<tr>
<th>Day of Week: Monday</th>
<th>INSTRUCTOR: Sheron Cudjoe</th>
<th>TIME: 4:30-7:45 p.m.</th>
<th>13 sessions</th>
<th>IST CLASS: 9/11</th>
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<tr>
<td>Day of Week: Tuesday</td>
<td>INSTRUCTOR: Richard Burke</td>
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<td>IST CLASS: 9/12</td>
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<tr>
<td>Day of Week: Wednesday</td>
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<td>TIME: 4:30-7:45 p.m.</td>
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<td>IST CLASS: 9/13</td>
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<tr>
<td>Day of Week: Thursday</td>
<td>INSTRUCTOR: Richard Burke</td>
<td>TIME: 4:30-7:45 p.m.</td>
<td>13 sessions</td>
<td>IST CLASS: 9/14</td>
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EDBD 1060 • OFFICE SYSTEMS AND PROCEDURES II—St. Francis College
This course involves readings and discussion organized around educational principles relating to the school secretary’s work. Emphasis is on the organization of school systems, particularly in New York City. 3 undergraduate credits. Tuition of $565.

| Day of Week: Tuesday | INSTRUCTOR: Sheron Cudjoe | TIME: 4:30-7:45 p.m. | 13 sessions | IST CLASS: 9/12 |
MANDATED WORKSHOPS FOR NEW EDUCATORS

To help you fulfill NYC Department of Education requirements for staff development and licensure, UFT Educational Programs offer a variety of workshops and seminars especially for new teachers. All workshops are being offered virtually.

(NOT FOR CTLE HOURS)

- CHILD ABUSE RECOGNITION AND REPORTING
- THE NEEDS OF CHILDREN WITH AUTISM
- VIOLENCE PREVENTION
- DIGNITY FOR ALL STUDENTS (DASA)
MANDATED WORKSHOPS FOR NEW EDUCATORS

CHILD ABUSE RECOGNITION & REPORTING

The New York State Education Department requires all educators who are seeking initial or professional state certification to take a workshop in how to recognize and report suspicion of child abuse. It covers definitions of child abuse, indications that it has happened, and which procedures you should follow if you suspect that one of your students has been abused. This workshop is a one-day, two-hour session and meets requirements for NYS certification. Register online at www.uft.org. For further details, call a UFT Course Program assistant at 212-475-3737.

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<td>Monday</td>
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THE NEEDS OF CHILDREN WITH AUTISM

The New York State Education Department requires all teachers who are seeking initial or professional state certification in special education to take a three-hour workshop in the needs of children with autism. It covers definitions, etiology, prevalence, characteristics, evidence-based instructional methods/interventions, behavior management and positive behavioral supports, effective collaboration and resources and supports. This workshop is a one-day, three-hour session and meets the requirements for New York State certification. Register online at www.uft.org. For further details, call a UFT Course Program assistant at 212-475-3737.

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VIOLENCE PREVENTION

All teachers applying for NYS certification must take this state-mandated two-hour workshop. School staffers can use techniques and practical approaches to avoid and defuse violent situations in school. This workshop gives participants an understanding of the dynamics of assaultive, aggressive behavior and tools to avoid becoming victimized in school. This workshop meets the violence prevention training requirement of the NYS Education Department for state certification. Enrollment is limited to 35 participants. Register online at www.uft.org. All fees, payable to the UFT, are NON-REFUNDABLE. For further information, call 212-701-9413.

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<td>In-person</td>
</tr>
<tr>
<td>Thursday</td>
<td>12/14/23</td>
<td>4:00-6:00pm</td>
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DIGNITY FOR ALL STUDENTS ACT (DASA)

All NEW teachers and school-related professionals applying for NYS certification must take this state-mandated workshop. The goals of this workshop are to: • Understand the intent, components and operational definitions of the Dignity Act • Develop sensitivity to the experience of specific student populations • Understand how school climate and culture have an impact on student achievement and behavior • Understand bullying, harassment and discrimination, including indicators, early warning signs, prevention and intervention and how to interact with families of victims and aggressors • Understand diversity and multi-cultural environments and examining your own biases. This workshop meets the Dignity for All Students Act (DASA) training requirement of the NYS Education Department for state certification. Enrollment is limited. Register online at www.uft.org. All fees, payable to the UFT, are NON-REFUNDABLE. For further information, call 212-701-9413.

<table>
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