



The New York City Department of Citywide Administrative Services (DCAS) 2019 Summer Energy Conservation Guidelines apply to the NYC public schools. These guidelines stipulate that air-conditioners should be run only during the official season from May 26, 2019 through September 24, 2019.

The UFT will address temperature complaints on a case-by-case basis with the DOE Division of School Facilities (DSF). There is no regulation that mandates room temperatures must be maintained below a certain temperature in warm weather conditions - only comfort guidelines. It is helpful to provide information specific to the complaints including:

- Are the rooms interior rooms whose only source of air is provided by a mechanical ventilation system? If so, is the mechanical ventilation system working?
- Are the rooms overcrowded?
- Are the rooms occupied by special needs students?
- What are the room temperatures?

Temperature Logs

It is helpful to provide temperature readings for the complaint rooms. Record the most extreme temperature of the day, include the number of people in the room and whether the room is an interior room or one with operable windows.

You can use this table to record readings:

[illegible]

Guidance for Schools without Air Conditioning

There is no written policy mandating that summer school classes be held in air-conditioned rooms. However summer school classes are supposed to be held in buildings with air-conditioning which means there may be some classrooms that don't have air-conditioning. If that is the case, the school or schools are supposed to rotate students and staff in un-air-conditioned rooms into rooms with air-conditioning for some part of the day so that everyone gets the benefit of AC

There are NO GUIDELINES ON HIGH TEMPERATURES IN OCCUPIED SCHOOL BUILDINGS! We can only advise the following:

Keep lights off

Keep shades down

Move to lower floors and large spaces such as the cafeteria and auditorium

Go outside the building to shaded spaces

Restrict strenuous activity

Drink water

Revise work schedules by increasing breaks and reducing activity

if the temperature is as high as expected, we may have upper floors in buildings reach over 100 degrees. Also, if there is scaffolding or netting related to construction, the occupants may have been told to keep their windows shut or have plastic on their windows for dust control. We do not recommend that you stay in rooms with sealed windows.